

Advanced Course on TDS and TCS Provisions

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Filling of TDS Return

Online Filling

Requirements for TDS return upload:

- E-filing Registered and Valid TAN
- Return Preparation Utility (RPU) must be used while preparing TDS statement while File Validation Utility (FVU) for validation.
- Valid DSC registered to upload implementing DSC
- Demat account or principal contact's bank account to be given or else principal contact's PAN to be attached with Aadhar for uploading EVC.

Step 1: Registration on Traces and E-filing is the first step. Firstly, on traces, register your TAN number. But registration cannot be processed if you have not filed a TDS return (other than NIL Return). Because for registering on TRACES, you will need a token number and the challan details of your previously filed return. (For filing TDS Return as TDS returns are uploaded on E-Filing, you do not need registration on Traces). Your TAN number has to be registered on E-Filing site.

Step 2: To download the utility from TIN-NSDL is the second step. For TDS Return preparation, there are two utilities present

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- First is RPU (Return Preparation Utility), with which we prepare TDS Return.
- Second is FVU (File Validation Utility), with which we prove that data incorporated in RPU by matching the details with CSI File. Given below is the link from where you can download the utility from TIN-NSDL:
 - <https://www.tin-nsdl.com/downloads/e-tds/eTDS-download-regular.html>

Step 3: CSI File is also known as CIN File is a challan status inquiry file which is needed to prove the data while preparing TDS Return. It can be downloaded by the following process:

1. Go to <https://tin.tin.nsdl.com/oltas/>.
2. Click on TAN BASED VIEW.
3. Fill in the required details.
 1. After this, you can download it.
 2. **Note that**– while downloading the period for CSI File, it must include challan which was mentioned by you in your return.

Step 4: After downloading both the utilities, open RPU and select the appropriate form number and then select Regular and then Click to Continue.

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Step 5: Then fill all the appropriate details.

Step 6: Save your file after filling all the details and then click on the Create File. a dialog box will pop up. In the first box (Challan input file name with path), select the CSI File which you downloaded previously.

Step 7: In the next box (Error and statistics report file path), select the folder where all the files will be saved after generating. Then Click on Validate.

Few files will be generated and saved in the selected folder.

Step 8: Then open FUV and a Dialog Box will pop up. In the first box (TDS input file name with path) select the file with “.txt” extension which was generated in the previous step. In the second box, select CSI File and in the third box, select a folder where files will be saved after generating.

- Few files will be generated. There will be an error file in the generated file if you make any mistake while preparing a return. In the files generated, there will be a PDF file named “27 A”. To find it, recheck the details.
- Convert the file with “.fvu” extension into the ZIP file.

Step 9: With the registered TAN number Log into E-Filing for which you are preparing the return. Click on TDS and the upload. Fill up the details and upload the ZIP File and Signature file and submit the return.

- Correct the error which is found during the validation in Step-8. Again create the file and validate it again.

Step 10: After 2-3 days, filed return status can be checked on TRACES.

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- The e-TDS/TCS RPU is a Java based utility. JRE (Java Run-time Environment) [versions: SUN JRE: 1.6 onwards up to JRE: 1.8 update 60] should be installed on the computer where the e-TDS/TCS RPU is being installed. Java is freely downloadable from <http://java.sun.com> and <http://www.ibm.com/developerworks/java/jdk> or you can ask your vendor providing computer facilities (hardware) to install the same for you.

Latest RPU Utility

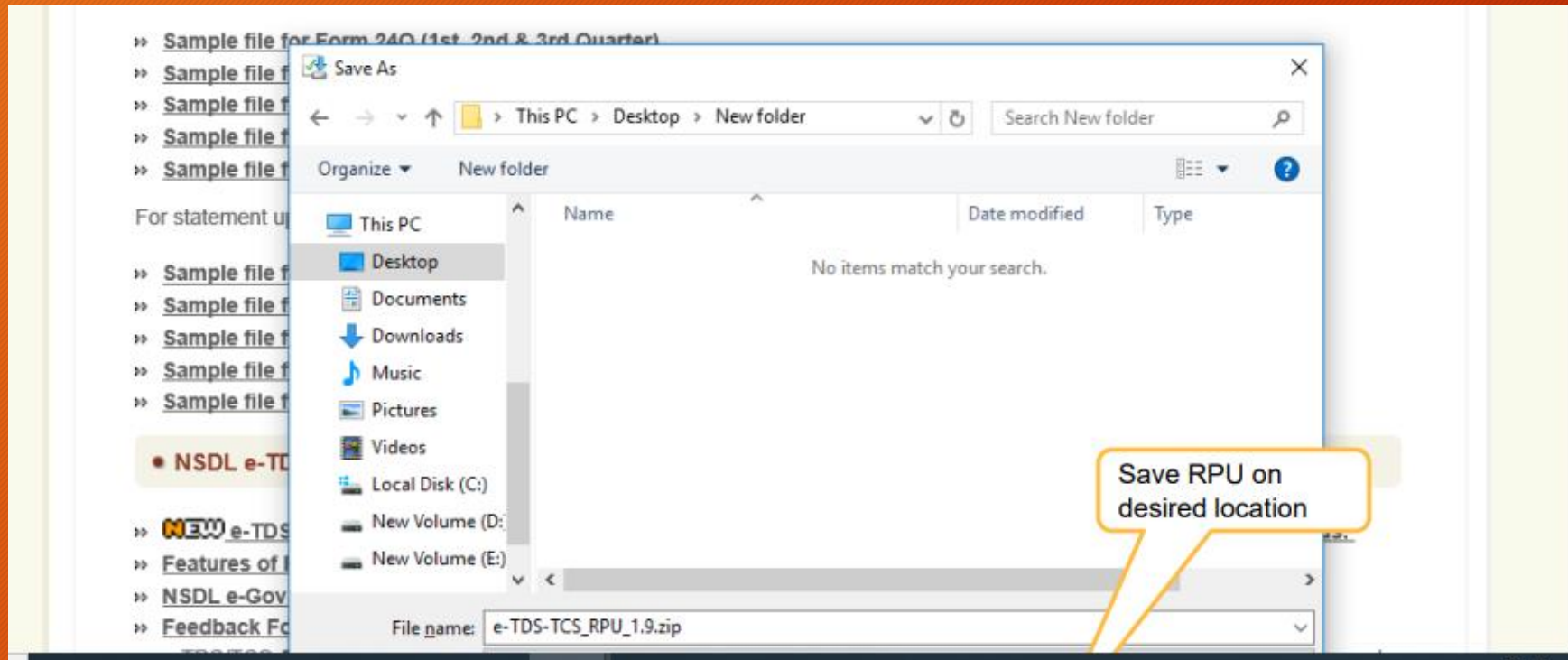
- <https://www.tin-nsdl.com/downloads/e-tds/download/RPU%203.7.zip>

Latest FVU Facility

- https://www.tin-nsdl.com/downloads/e-tds/download/FVU_7.2.zip

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his PC > Desktop > New folder

Name	Date modified	Type	Size
e-TDS-TCS_RPU_1.9.exe	22/02/2017 9:23 PM	Application	16,126 KB

Double click on self extract .exe which will extract your RPU folder in C drive

WinZip Self-Extractor - e-TDS-TCS_RPU_1.9.exe

To unzip all files in e-TDS-TCS_RPU_1.9.exe to the specified folder press the Unzip button.

Unzip to folder: C: [Browse...]

Overwrite files without prompting

Buttons: Unzip, Run WinZip, Close, About, Help

Filling of TDS Return

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Message

Pre-requisites for JAVA RPU installation:

1. JRE (JAVA Run-time Environment) [version: SUN JRE: 1.6 onwards] should be installed on the computer where the e-TDS/TCS RPU is being installed. (Note: You can ask your vendor providing computer facilities (hardware) to install the same for you or the same can be downloaded from the following links:
a) <http://java.sun.com> b) <http://www.ibm.com/developerworks/java/jdk>
2. Operating system version should be Windows 2003 and above for Windows users.

OK

Name	Date modified	Type	Size
lib	23/02/2017 11:37 ...	File folder	
Ver32	23/02/2017 11:37 ...	File folder	
Ver64	23/02/2017 11:37 ...	File folder	
barbecue-1.5.jar	02/05/2013 3:47 PM	Executable Jar File	
bcprov-jdk14-141.jar	02/05/2012 6:06 PM	Executable Jar File	
e-mudhra.cer	26/10/2016 4:16 PM	Security Certificate	
Filing procedureFor_FRD1.9.pdf	29/03/2016 4:18 PM	PDF File	
jshortcut-0.4-dist.jar	28/12/2015 1:16 PM	Executable Jar File	
log4j-1.2.8.jar	17/02/2005 7:29 PM	Executable Jar File	
NSDL-Root.cer	16/09/2015 6:52 PM	Security Certificate	
pd4ml.jar	09/05/2007 1:28 PM	Executable Jar File	
pdfbox-app-1.8.8.jar	27/01/2015 6:21 PM	Executable Jar File	10,357 KB
rpu.log	23/02/2017 11:37 ...	Text Document	1 KB
rpu_main.log	22/02/2017 12:06 ...	Text Document	1 KB
ss_css2.jar	11/10/2013 4:54 PM	Executable Jar File	140 KB
TDS_RPU.jar	22/02/2017 10:41 ...	Executable Jar File	1,569 KB
TDS_STANDALONE_FVU_2.150.bat	16/02/2017 3:21 PM	Windows Batch File	1 KB
TDS_STANDALONE_FVU_2.150.jar	22/02/2017 1:27 PM	Executable Jar File	1,497 KB
TDS_STANDALONE_FVU_5.4.bat	16/02/2017 3:21 PM	Windows Batch File	1 KB
TDS_STANDALONE_FVU_5.4.jar	22/02/2017 1:21 PM	Executable Jar File	758 KB
Thumbs.db	16/09/2016 7:16 PM	Data Base File	8 KB
VersionValidator.jar	26/09/2016 9:27 PM	Executable Jar File	13 KB

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The screenshot shows the NSDL e-Gov Quarterly e-TDS/TCS Return Preparation Utility (RPU) interface. At the top, there are navigation links: "RPU e-Tutorial", "verification facility.", "Apply for PAN/TAN online.", "Pay taxes online (e-payment).", and "Help". The main heading reads "NSDL e-Gov Quarterly e-TDS/TCS Return Preparation Utility (RPU) is a freely (free of cost) downloadable software for statement(s) pertaining to FY 2007-08 onwards." Below this, there is a "Form No." dropdown menu with options: "--Select--", "--Select--", "24Q", "26Q", "27Q", and "27EQ". A radio button for "Correction" is also visible. There are buttons for "Open a saved Regular file" and "Click to C...".

Callouts:

- Click on 'RPU e-Tutorial' to view for detailed procedure** (points to the RPU e-Tutorial link)
- For queries, feedback, complaints, you may contact on below** (points to the contact information section)
- Select the respective form for which the Statement is to be prepared** (points to the Form No. dropdown menu)

Contact Information:

Queries / Feedback / Complaints in respect of RPU
Email us: tin_returns@nsdl.co.in
Call us: 020-2721-8080
Write to us: 5th Floor, Mantri Sterling, Plot No. 341, Survey No. 997 /8, Model Colony, Near Deep Bungalow Chowk, Pune - 411 016.

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NSDL e-Gov Quarterly e-TDS/TCS Return Preparation Utility (RPU) is a freely (free of cost) downloadable software for statement(s) pertaining to FY 2007-08 onwards.

Form No.

Select type of Statement to be prepared : Regular Correction

Open a saved Regular file

Click to Create

Ensure that form you have selected is correct one

Select 'Regular' option to prepare regular statement

Queries / Feedback / Complaints in respect of RPU

Email us: tin_returns@nsdl.co.in

Call us: 020-2721-8080

Write to us: 5th Floor, Mantri Sterling ,Plot No. 341, Survey No. 997 /8, Model Colony, Near Deep Bungalow Chowk, Pune - 411 016.

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For Regular statements – Deductor/Collector details

Annexure I (D)

Quarterly statement of deduction of tax under sub section (3) of section 200 of the Income Tax Act, 1961 in respect of Salary.

For Quarter Ended *

1. Particulars of Statement

Tax Deduction and Collection Account No. (TAN) *	<input type="text"/>	Financial Year. *	<input type="text" value="--Select--"/>
Last Tax Deduction and Collection Account No.	<input type="text"/>	Assessment Year *	<input type="text"/>
Return (Yes / No)	<input type="text" value="No"/>	Type of Deductor *	<input type="text" value="--Select--"/>
Details	<input type="text" value="--Select--"/>	Last Deductor Type	<input type="text"/>
		Number of Original Return	<input type="text"/>
		Number of Previous Return	<input type="text"/>

(Indicate only if any change in Deductor Details)

[Check status of your TAN at "Know your TAN"](#)

2. Particulars of Deductor (Employer)

Name *	<input type="text"/>	Ministry / Dept. Name	<input type="text"/>
Division (If any)	<input type="text"/>	Ministry / Dept. Name (Others)	<input type="text"/>
Category	<input type="text" value="--Select--"/>	DDO Code	<input type="text"/>
		DDO Registration Number	<input type="text"/>

Annotations:

- Enter valid 10 digit Valid TAN provided by ITD
- Select respective quarter from dropdown
- Select Financial Year
- Enter valid 10 digit PAN provided by ITD, in case PAN is not available quote PANNOTREQD
- Select deductor category
- Check status of your TAN at "Know your TAN"
- Once you select Financial Year, corresponding Assessment Year will automatically displayed. Ensure that Financial Year you have selected is correct.
- Deductor details needs to be provided here

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The screenshot shows the 'Annexure I (Deductee details)' form. It is divided into two main sections: '2. Particulars of Deductor (Employer)' and 'Particulars of the Person Responsible for Deduction of Tax'. The form contains various text boxes and dropdown menus for entering details like Name, Branch, State, PAO Code, Ministry/Dept. Name, DDO Code, and Address. Callout boxes provide specific instructions for Central and State Government deductors, such as providing PAO or DDO codes if they are not available, and selecting the correct Ministry/Dept. name.

2. Particulars of Deductor (Employer)	
Name *	<input type="text"/>
Branch / Division (If any)	<input type="text"/>
State Name	--Select--
PAO Code	<input type="text"/>
Ministry / Dept. Name	--Select--
Ministry / Dept. Name (Others)	<input type="text"/>
DDO Code	<input type="text"/>
DDO Registration Number	<input type="text"/>
Area / Location	<input type="text"/>
Name of Premises / Building	<input type="text"/>
Town / City / District	<input type="text"/>
State *	--Select--
Telephone No.	<input type="text"/>
Telephone No. (Alternate)	<input type="text"/>
E-mail	<input type="text"/>
E-mail (Alternate)	<input type="text"/>
Account Office Identification Number (AIN) of PAO/TO/CDDO	<input type="text"/>
Has Address Changed Since Last Return *	<input type="checkbox"/>

Particulars of the Person Responsible for Deduction of Tax	
<input type="checkbox"/> Same as above	<input type="checkbox"/>
Permanent Account Number *	<input type="text"/>
Area / Location	<input type="text"/>
Town / City / District	<input type="text"/>
State *	--Select--
Designation *	<input type="text"/>
Flat No. *	<input type="text"/>
Name of Premises / Building	<input type="text"/>

Callout Boxes:

- Top Right:** For Central and State Govt. select the Ministry/ Dept. name
- Left Side:** For Central and State Govt. provide PAO code, in case PAO code is not available, quote PAOOCNNOTAVBL
- Right Side:** For Central and State Govt. provide DDO code, in case DDO code is not available quote DDOCDNOTAVBL
- Bottom Left:** AIN to be quoted only if the tax has been deposited through Transfer Voucher/Book Entry 4
- Bottom Right:** If clicked on check box, fields such as Flat No., Name of Bldg etc. will be auto populated from particular of deductor

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Form | Challan | Annexure I (Deductee details)

Road / Street / Lane	<input type="text"/>	Town / City / District	<input type="text"/>
Pin Code *	<input type="text"/>	State *	--Select--
Telephone No.	<input type="text"/>	E-mail	<input type="text"/>
Telephone No. (Alternate)	<input type="text"/>	E-mail (Alternate)	<input type="text"/>
Account Office Identification Number (AIN) of PAO/TO/CCDO	<input type="text"/>	Has Address Changed Since Last Return *	--Select--

3. Particulars of the Person Responsible for Deduction of Tax

Same as above

Name *	<input type="text"/>	Permanent Account Number *	<input type="text"/>
Designation *	<input type="text"/>	Area / Location	<input type="text"/>
Flat No. *	<input type="text"/>	Town / City / District	<input type="text"/>
House / Building	<input type="text"/>		<input type="text"/>
Telephone	<input type="text"/>		<input type="text"/>
Telephone (Alternate)	<input type="text"/>	E-mail (Alternate)	<input type="text"/>
Has Address Changed Since Last Return *	--Select--	Mobile No.	<input type="text"/>
Has regular statement for Form 24Q filed for earlier period	--Select--	Receipt No. of earlier Statement filed for Form 24Q	<input type="text"/>

If regular statement for the TAN and Form filed earlier then select „Yes“ other wise “No”.

If option selected in earlier field is “Yes”, then provide 15 digit receipt number of earlier statement

Enter valid 10 digit PAN of person responsible for deduction of tax

Filling of TDS Return

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Sr. No.	Date For Challan	Section Code	TDS ₹	Surcharge ₹	Education Cess ₹	Interest ₹	Fee ₹	Penalty/ Others ₹	Last Total Tax Deposited ₹	Total Amount Deposited as per challan / Book Adjustment (4+5+6+7+8+9)	Cheque / DD No. (if any)	Last BSR Code / 24G Receipt No.	Recd
(301)			(302)		(303)	(304)	(305)	(306)		(307)			(308)
1	2	3	4	5	6	7	8	9	10	11 12	13	14	

Click on to fill in challan details

Click here to add number of challans/transfer vouchers

Note : fields marked in (*) are Mandatory

Create File Save Add Rows Delete a Row

Filling of TDS Return

Online Filling

The screenshot displays the online filling interface for a TDS Return. At the top, there are tabs for 'Form', 'Challan', and 'Annexure I (Deductee details)'. Below the tabs is a table with 14 columns. The first column is 'Sr. No.' with a value of '(301)'. The second column is 'Update Mode For Challan' with a value of '2'. The third column is 'Section Code' with a value of '3'. The fourth column is 'TDS ₹' with a value of '(302)'. The fifth column is 'Surcharge ₹' with a value of '5'. The sixth column is 'Education Cess ₹' with a value of '(303)'. The seventh column is 'Interest ₹' with a value of '(304)'. The eighth column is 'Fee ₹' with a value of '(305)'. The ninth column is 'Penalty/ Others ₹' with a value of '(306)'. The tenth column is 'Last Total Tax Deposited ₹' with a value of '10'. The eleventh column is 'Total Amount Deposited as per challan / Book Adjustment (4+5+6+7+8+9)' with a value of '(307)'. The twelfth column is 'Cheque / DD No. (if any)' with a value of '11 12'. The thirteenth column is 'Last BSR Code / 24G Receipt No.' with a value of '13'. The fourteenth column is 'Rec' with a value of '(309)'. Below the table, a 'Message' dialog box is open, prompting the user to 'Enter number of rows to be added:'. The dialog box has 'OK' and 'Cancel' buttons. Two callout boxes provide instructions: 'Enter the number of rows to be inserted' points to the input field, and 'After entering number of rows, click on 'OK'' points to the 'OK' button.

Sr. No.	Update Mode For Challan	Section Code	TDS ₹	Surcharge ₹	Education Cess ₹	Interest ₹	Fee ₹	Penalty/ Others ₹	Last Total Tax Deposited ₹	Total Amount Deposited as per challan / Book Adjustment (4+5+6+7+8+9)	Cheque / DD No. (if any)	Last BSR Code / 24G Receipt No.	Rec
(301)	2	3	(302)	5	(303)	(304)	(305)	(306)	10	(307)	11 12	13	(309)

Message

Enter number of rows to be added:

OK Cancel

Enter the number of rows to be inserted

After entering number of rows, click on 'OK'

Filling of TDS Return

Form Challan Annexure I (Deductee details)													
Sr. No.	Update Mode For Challan	Section Code	TDS ₹	Surcharge ₹	Education Cess ₹	Interest ₹	Fee ₹	Penalty/ Others ₹	Last Total Tax Deposited ₹	Total Amount Deposited as per challan / Book Adjustment (4+5+6+7+8+9)	Cheque / DD No. (if any)	Last BSR Code / 24G Receipt No.	Rec
(401)			(402)			(403)	(404)	(405)		(406)			(408)
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1	--Select--	--Select--											
2	--Select--	--Select--											
3	--Select--	193 194 94A 94B 4BB 94C 94D											

Enter the challan details i.e. TDS amount, Surcharge, Cess, Interest, Fee & Others. Refer note 2 and 4 below

Select the applicable section code . Refer note 1 and 3 below

Note:

1. Section code to be selected under which tax has been deducted. Applicable for statements pertaining to FY 2007-08 to FY 2012-13.
2. Section codes will be available under 'Annexure I' in case of statements pertaining to FY 2013-14 onwards.
3. Amount field should not be left blank, instead quote amount as 0.00 if not applicable.
4. Under 'Fee' column, late fee paid under section 234E for late filing of TDS statement has to be mentioned. This is applicable for statements pertaining to FY 2012-13 onwards (Same will be applicable only for payments made through challan).

Filling of TDS Return

Online Filling

Sr. No.	Last BSR Code / 24G Receipt No.	BSR Code / Receipt Number of Form No. 24G	Last Date on which Tax Deposited	Date on which Amount Deposited through Challan / Date of Transfer Voucher (DDMM/YYYY)	Last DDO / Transfer Voucher / Challan Serial No.	Challan Serial No. / DDO Serial No. of Form No. 24G	Mode of Deposit through Book Adjustment (Yes/No)	Interest to be allocated / apportioned ₹	Others ₹	Challan 200-TDS payable by taxpayer / 400-TDS regular assessment (Raised by IT Dept)	Challan Balance as per consolidated file
(401)		(408)		(410)		(409)	(407)			(411)	
1	3	14	15	16	17	18	19	20	21	22	23
1							--Select-- --Sele Yes No			--Select--	

Enter 7 digit BSR code of receiving branch

Enter 5 digit challan serial number

Enter date on which tax deposited i.e. challan tender date in DDMMYYYY format

Select the mode of deposit of TDS/TCS. Refer note 2 and 3 below

Enter interest amount to be allocated out of total interest deposited

For TDS payable by taxpayer, select '200' or select '400' for TDS regular assessment raised by Income Tax Dept. Refer note 4 below

Note:

1. Amount field should not be left blank, instead quote amount as 0.00 if not applicable.
2. In case TDS /TCS is deposited by challan then select the option as "No".
3. For Nil-challans, no value to be selected under book entry flag i.e. column number 19 'Whether TDS Deposited by Book Entry? (Yes/No).
4. Minor Head of challan value to be quoted for statements pertaining to FY 2013-14 onwards for tax deposited through challan.

Filling of TDS Return

Online Filling

Challan Status Enquiry : Tax payers can track online the status of their challans deposited in banks.

Tax Information Network
of Income Tax Department

OLTAS-Challan Status Inquiry

[Introduction](#)

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For Tax Payers :

CIN Based View

TAN Based View

Click here to check status of challan using CIN details

To view challans based on TANs and to **download .csi file**, click here

For Banks :

Collecting Bank Branch

Nodal Bank Branch

Challan Status Enquiry for Tax Payers :

Using this feature, tax payers can track online the status of their challans deposited in banks. This offers two kind of search.

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Row Number	Challan Serial No.	Update Mode For Deductee (Add / Update/ PAN Update)	BSR Code of Branch Where Tax Deposited	Date on which Tax Deposited (DD/MM/YYYY)	Transfer Voucher/ Challan Serial No.	Section Under Which Payment Made	Total TDS to be allocated among deductees as in the vertical total of col. 21 ₹	Interest ₹	Others ₹	Total (7+8+9) ₹
	1		3	4	5	(417)	7	8	9	10

Click on Annexure I to fill deductee/collectee details

Click here to insert number of rows

Note : fields marked in (*) are Mandatory

Create File Save Delete a Row Insert a Row

Filling of TDS Return

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The screenshot displays the 'Annexure I (Deductee details)' section of a TDS return form. It features a table with the following columns: Row Number, Challan Serial No., Update Mode For Deductee (Add / Update/ PAN Update), BSR Code of Branch Where Tax Deposited, Date on which Tax Deposited (DD/MM/YYYY), Transfer Voucher/ Challan Serial No., Section Under Which Payment Made, Total TDS to be allocated among deductees as in the vertical total of col. 21 ₹, Interest ₹, Others ₹, and Total (7+8+9) ₹. The 'Section Under Which Payment Made' column contains the value '(417)'. Below the table, an 'Insert Rows' dialog box is open, showing a table with two columns: 'Challan Number' and 'No of deductee records to be added'. The 'Challan Number' column contains the value '1'. The 'No of deductee records to be added' column is currently empty. The dialog box has 'OK' and 'Cancel' buttons at the bottom.

Challan number will be automatically displayed here

Number of deductee records to be mapped against each challan/transfer voucher should be entered here

After entering numbers of rows, click on 'OK'

Filling of TDS Return

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Form Number : 26Q
(See Section 193, 194, 194A, 194BB, 194C, 194D, 194EE, 194F, 194G, 194H, 194I, 194J, 192A, 194LBB, 194LA and Rule 31A)

Challan Annexure I (Deductee details)

Sl. No.	Challan Serial No.	Update Mode For Deductee (Add / Update/ PAN Update)	BSR Code of Branch Where Tax Deposited	Date on which Tax Deposited (DD/MM/YYYY)	Transfer Voucher/ Challan Serial No.	Section Under Which Payment Made	Total TDS to be allocated among deductees as in the vertical total of col. 21 ₹	Interest ₹	Others ₹
	1	2	3	4	5	(417)	7	8	9
1		--Select--				--Select--			

Dropdown menu for Section Under Which Payment Made:

- Select--
- 193
- 194
- 94
- 193 - Interest on Securities
- 94B
- 48B
- 94C
- 94D

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Technology, Trust & Reach

Form Challan Annexure I (Deductee details)

Row Number	Sr. No.	Deductee Reference Number Provided by the Deductor (if available)	Last PAN of Deductee	PAN of the Deductee	Name of the Deductee	Date of Payment/Credit (DD/MM/YYYY)	Amount Paid/Credited ₹	TDS ₹	Surcharge ₹	Education Cess ₹	Total Tax De (18+19) ₹
	(412)	(413)		(415)	(416)	(418)	(419)				
	11	12	13	14	15	16	17	18	19	20	
1	<input type="text"/>										

Mention the amount paid to deductee

Enter valid 10 digit PAN of deductee/provided by ITD. In case valid PAN is not available then enter 'PANNOTAVBL', 'PANAPPLIED' or 'PANINVALID' whichever is applicable

Mention name of the deductee

Mention date on which amount paid/credited to deductee

Enter deductee details i.e. TDS, Surcharge, Cess etc.

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Annexure I (Deductee details)								
Last Total Tax Deducted ₹	Total Tax Deposited ₹	Last Total Tax Deposited ₹	Date of Deduction (DD/MM/YYYY)	Remarks (Reason for non-deduction / lower deduction / higher deduction / threshold)	Deductee Code (1-Company, 2-Other than Company)	Rate at which Tax deducted	Paid by book entry or otherwise	Certificate number issued by the Assessing Officer u/s 197 for non-deduction / lower deduction
22	23	24	25	26	27	28	29	30
	(421)		(422)	(424)	(414)	(423)		(425)
				--Select--	--Select--		--Select--	
				A B C Y Z				
				A - Lower deduction / No deduction on account of certificate issued under section 197				

Mention the total tax deposited for the deductee

Mention the date of tax deducted. Refer note 2 and 3 below

If applicable, select value from the dropdown else no value to be selected

Mention rate at which tax deducted

Mandatory to mention value if, "A" is mentioned in column 26 (i.e. for 'Remarks'). Value to be mentioned for statements pertaining to FY 2013-14 onwards

Filling of TDS Return

Form Number : 27Q
(See Section 194E, 195, 196A*, 196B, 196C, 194LBB, 192A, 196D and Rule 31A, 37A)

Annexure I (Deductee details)

TDS rate of TDS (a) and DTAA(b)	Nature of remittance	Unique acknowledgement of the corresponding Form no. 15CA (if available)	Country of the Residence of the deductee	Grossing up Indicator	Email ID of deductee	Contact number of deductee	Address of deductee in country of residence	Tax Identification /Unique identification deductee
(732)	(732)	(733)	(734)		(735)	(736)	(737)	
32	32	33	34	35	36	37	38	
	--Select--		--Select--	--Select--				

Select nature of remittance from dropdown

Note:

Additional Fields for Form 27Q, TDS on Non-Residents, which includes nature of remittance , email id of deductee, Tax Identification Number, contact number of deductee.

Filling of TDS Return

	1	2	3	4	5	(417)	6	7	8	9	10
1	1	--Select--					--Select--				0.00 1

Note:

1. In case, any wrong or incorrect value which is not as per data structure is entered in the statement, FVU will generate an error file. Kindly refer the error file and make necessary changes accordingly.

After saving the file click on create file to validate the Statement and to create .fvu file

After preparing the Statement, save the return for future reference

Note : fields marked in (*) are Mandatory

Create File

Save

Delete a Row

Insert a Row

Filling of TDS Return

Annexure I (Deductee details)

Challan Serial No.	Update Mode For Deductee (Add / Update/ PAN Update)	BSR Code of Branch Where Tax Deposited	Date on which Tax Deposited (DD/MM/YYYY)	Transfer Voucher/ Challan Serial No.	Section Under Which Payment Made	Total TDS to be allocated among deductees the vertical total of ₹
1	2		(325)		(317)	8
1	--Select--					0.00

Step 1

Import .csi file downloaded from [challan status enquiry](#) available on TIN website

Step 2

Provide Path for Creating file Text/.FVU file

Challan Input File Name with Path

Error/Upload & Statistics Report File Path

Consolidate File Name with Path

[Click here to know procedure about filing of e-TDS/TCsstatement\(s\)](#)

Select the path where .fvu file & Form 27A is to generated

Step 3

After selecting the path where .fvu file & Form 27A needs to be saved, click on validate button

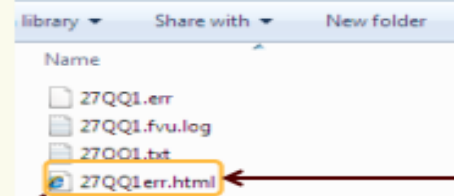
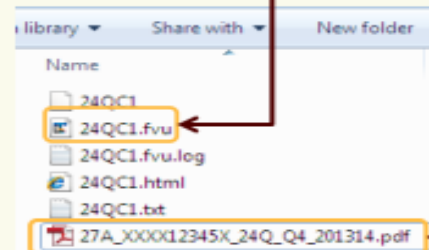
Note:

1. To know the procedure about filing of e-TDS/TCS statement(s), click here.
2. .csi file can be downloaded from TIN website under "[challan status enquiry](#)" option.
3. .csi file consist of challan details deposited in banks (i.e. BSR code, challan tender date & challan serial no. etc.)
4. It is mandatory to import .csi file in case of statements contains non-nil challans.
5. .csi file to be imported only in case of challans paid through banks.

Filling of TDS Return

On successful passing validations, .fvu file & Form 27A will be generated

If there are error(s) in file, the error/response file will display the error location and error code along with error description



TDS/TCS - ERROR FILE

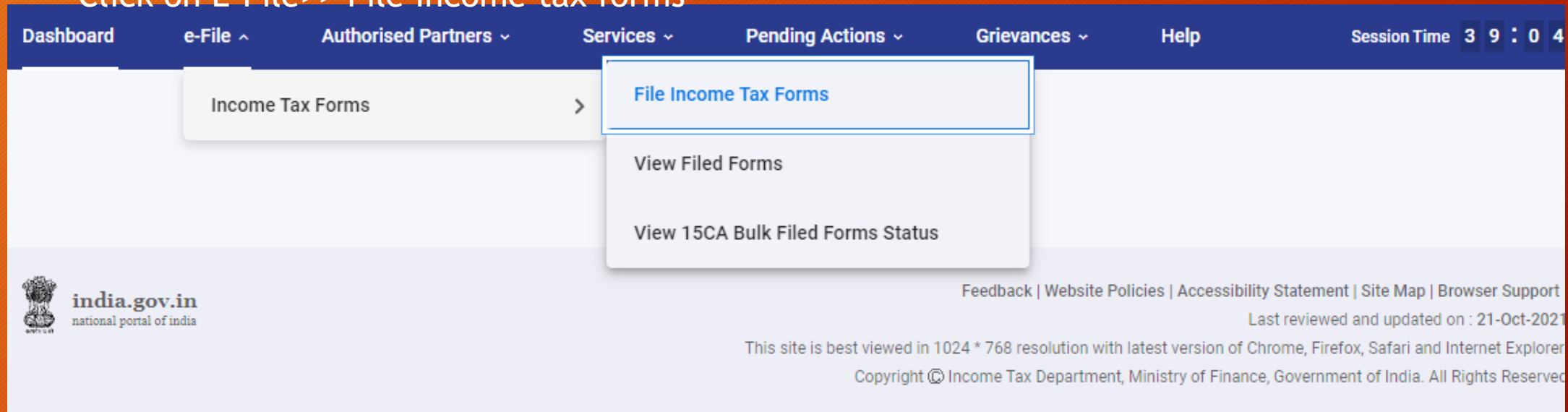
Line No	Record Type	Statement Type	Field Name	Challan Details Record Number	Deductee/ Salary Detail No.	Error Code & Description
1	Batch	Regular	Responsible Person's Mobile Number	-	-	T-FV-2217 Mobile Number of Person Responsible should be provided for the specified Dedactor Type.

Note:

1. Error file will contain details as mentioned in above example. Kindly rectify the same and then revalidate your file.
2. In error file, if record type is "Batch" then correction in "Form" page, if record type is "Challan" then correction in "Challan" page, if record type is "Deductee" then correction in "Annexure I" page

Filling of TDS Return

Login to the income tax portal with the Deductor credentials
Click on E-File>> File Income tax forms



The screenshot displays the Income Tax Portal interface. The top navigation bar includes links for Dashboard, e-File, Authorised Partners, Services, Pending Actions, Grievances, and Help. The session time is shown as 3:09:04. The 'e-File' menu is expanded, showing 'Income Tax Forms' with a right-pointing arrow. A sub-menu is open under 'Income Tax Forms', with 'File Income Tax Forms' highlighted in blue. Other options in the sub-menu are 'View Filed Forms' and 'View 15CA Bulk Filed Forms Status'. The footer contains the India.gov.in logo, contact information, and a copyright notice for the Income Tax Department, Ministry of Finance, Government of India.

Dashboard e-File ^ Authorised Partners v Services v Pending Actions v Grievances v Help Session Time 3 9 : 0 4

Income Tax Forms >

- File Income Tax Forms
- View Filed Forms
- View 15CA Bulk Filed Forms Status

Feedback | Website Policies | Accessibility Statement | Site Map | Browser Support
Last reviewed and updated on : 21-Oct-2021
This site is best viewed in 1024 * 768 resolution with latest version of Chrome, Firefox, Safari and Internet Explorer
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Filling of TDS Return

Login to the income tax portal with the Deductor credentials
Click on E-File>> File Income tax forms>> Select Deduction of Tax at Source

Form for furnishing accountant certificate under the first proviso to... Read More	Form for furnishing accountant certificate under first proviso to sub... Read More	Appeal to the Commissioner of Income-tax (Appeals)
File Now	File Now	File Now
Vivad Se Vishwas Act, 2020 Form 4 DTVSV	VI-The Black Money (Undisclosed Foreign Income and Assets) and Imposition of Tax Act, 2015 Form 6	Deduction of tax at source Form TDS
Intimation of Payment under sub-section (2) of Section 5 of The Direc... Read More	Form of declaration of undisclosed asset located outside India under ... Read More	Quarterly TDS/TCS Return (24Q,26Q,27Q,27EQ)
File Now		File Now

Filling of TDS Return

Login to the income tax portal with the Deductor credentials
Click on E-File>> File Income tax forms>> Select Deduction of Tax at Source>> Click on Let's Get Started

Dashboard e-File v Authorised Partners v Services v Pending Actions v Grievances v Help Session Time 3 9 : 4 9

Dashboard > Income-tax Forms > Upload TDS/TCS Returns

TDS/TCS Return

[Quarterly TDS/TCS Return (24Q,26Q,27Q,27EQ)]

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Let's Get Started



Documents list to help you file faster

- Return should be prepared through latest NSDL Return Preparation Utility. To download go to <https://www.tin-nsdl.com/downloads/e-tds/eTDS-download-regular.html>
- Once the file has been prepared as per the NSDL Return Preparation Utility, it should be verified using the File Validation Utility (FVU) provided by NSDL e-Gov. To download latest versions of FVU go to <https://www.tin-nsdl.com/downloads/e-tds/eTDS-download-regular.html>

Instructions

- [General Instructions](#)
- [Things you should know before filing](#)

Filling of TDS Return

Contd..Click on Let's Get Started>> Fill the required fields>> Click on Attach File , Select the return file an click on E-verify

The screenshot shows the 'Please Select Form *' section of the TDS return filing interface. It includes a dropdown menu for form type, a text input for TAN, a dropdown for financial year, a dropdown for quarter, radio buttons for upload type, and an 'Attach File' button. Red callouts highlight the 'Select Form Type', 'Select FY', 'Select Quarter', and 'Select Filling Type' fields.

Please Select Form *

26Q (Other than salary)

Select Form Type

26Q
(Other than Salary)
Quarterly statement of deduction of tax under sub-section (3) of section 200 of the Income-tax Act, 1961 in respect of payments other than salary for the quarter ended... (June/September/December/March) ...(Financial year)

TAN

Select Financial Year and Quarter

2021-22

Select FY

Select Quarter

Select Filling Type

Upload type *

Regular Correction

Upload TDS (.zip) File *

Attach File

FVU version (7.3)

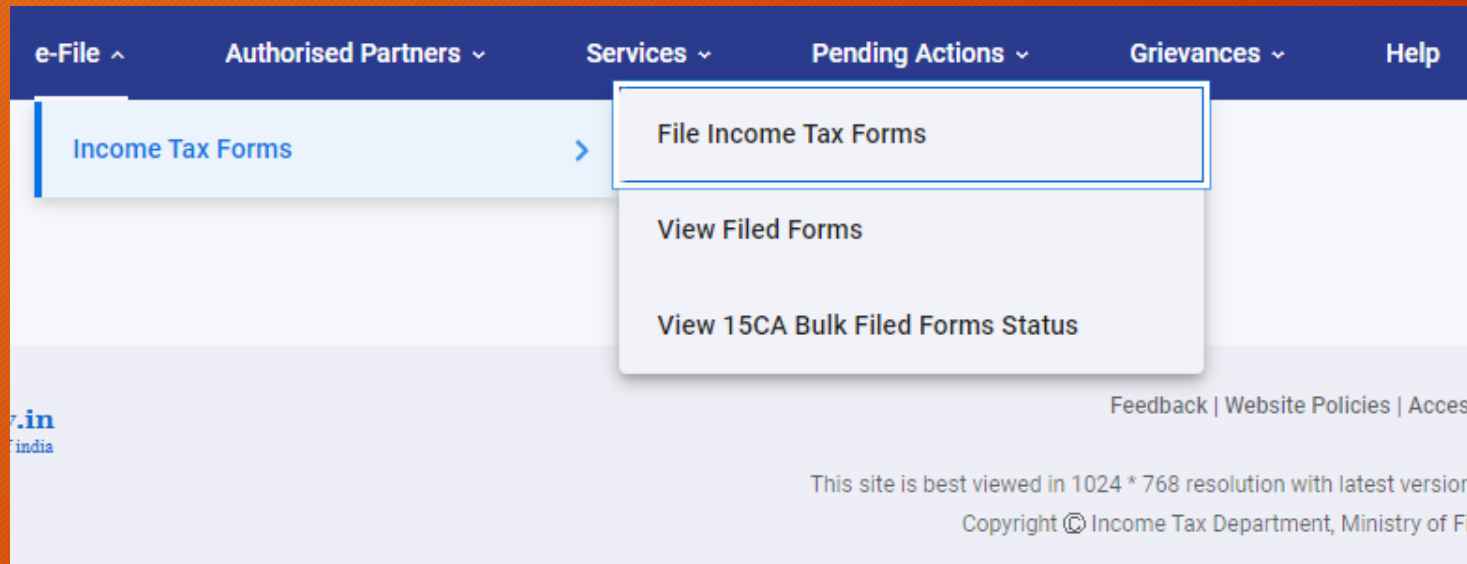
Filling of TDS Return- Offline Method

- The FVU File Generated along with Signed Form 27A is sent to NSDL Agent for Filling .
- NSDL Agent charges fees for filling the TDS Return and provides a Acknowledgement receipt for Return Filling
- You can search for the Agent near your location through the following link:
<https://www.tin-nsdl.com/tin-facilities.html>

Downloading of Acknowledgement Copies

Login on the income tax portal using the credentials created for filling TDS Return. ([e-Filing Home Page, Income Tax Department, Government of India](#))

1. Press E-File >> Select “View Filed Forms”



Downloading of Acknowledgement Copies

2. List of Returns Filed Year wise will appear

You have filed 3 forms till date

<p>Quarterly statement of deduction... Form 24Q</p> <p>5 Filings till date</p> <p>Recently filed F.Y.</p> <p>2020-21 2019-20 View All</p>	<p>Quarterly statement of deduction... Form 27Q</p> <p>7 Filings till date</p> <p>Recently filed F.Y.</p> <p>2020-21 2019-20 View All</p>	<p>Quarterly statement of deduction... Form 26Q</p> <p>9 Filings till date</p> <p>Recently filed F.Y.</p> <p>2020-21 2019-20 View All</p>
--	--	--

Forms per Page: 6 ▾

|< < 1 - 3 of 3 > >|

[< Back](#)

Downloading of Acknowledgement Copies

3. Quarter wise Acknowledgement Copies are available, click on the Download Receipt

The screenshot displays a list of filing records. The top record is for F.Y.2020-21 (Quarter 3), filed on 29-Jan-2021. It is a Regular filing, Form verified, with an Acknowledgement No. [redacted] and filed by SELF. A 'Download Receipt' button is visible next to the Acknowledgement No. The bottom record is for F.Y.2020-21 (Quarter 2), filed on 24-Nov-2020, also a Regular filing, Form verified, with an Acknowledgement No. [redacted].

Filing Date	Filing Type	Status	Acknowledgement No.	Filed By	Action
29-Jan-2021	Regular	Form verified	[redacted]	SELF	Download Receipt
24-Nov-2020	Regular	Form verified	[redacted]		Download Receipt

Downloading of Acknowledgement Copies

3. Click on Download

The screenshot displays a web application interface with a modal dialog box titled "Download Receipt". The dialog box contains a checked checkbox, a PDF icon, and the text "RRR Number" followed by a yellow input field. At the bottom of the dialog are "Cancel" and "Download" buttons. In the background, a table entry for "F.Y.2020-21 (Quarter 3)" is visible, with a "View Details" link and a "Download Receipt" button.

F.Y.2020-21 (Quarter 3)	View Details
Filing Date 29-Jan-2021	Download Receipt

F.Y.2020-21 (Quarter 2)	View Details
Filing Date	Filing Type: Regular

Justification Report

Justification report:

This document consists detailed information about the various defaults / errors that needs to be rectified by the deductor by filing correction statements and payment of the necessary interest / fees / other dues.

Deductor logs in to TRACES.

Go to Default tab.

Select "Request for Justification Report Download"

Select financial year, Quarter, Form Type and Click on go.

If status is available then select the row and click on download manager.

Justification Report

- Justification Report consists detailed information about the defaults/errors identified by the TRACES (CPC TDS) while processing the original/correction statement filed by deductor for the particular quarter, financial year and Form Type.
- It helps Deductor to identify the default at Statement Transaction level and to rectify them.
- Justification Report is available from financial year 2007-08 onwards.
- Deductor can download Justification Report by using HTTP Download or Download manager accordingly once it is available.
- Downloaded file will be in ZIP format , it has to be extracted with the password.
- The password for opening Justification Report is **JR_TAN_FormType_Quarter_FY**, i.e., **JR_XXXXXXXXXX_26Q_Q3_2010-11** for statement processed by TRACES.
- Deductor needs to download the Utility V 2.2 from TRACES website to convert downloaded Justification report into Excel format.
- Justification Report will be generated and will be saved in the destination folder selected by Deductor.

Justification Report

Details of Request Status:

- a) **Submitted:** Successful submission, Request in processing
- b) **Available:** Justification Report available for Downloading
- c) **Disabled:** Duplicate request submitted for downloading
- d) **Failed:** User are advised to contact CPC(TDS)
- e) **Not Available:** Statement processed without default

Justification Report

The screenshot displays the TDS-CES portal interface. At the top, there is a navigation bar with tabs for Dashboard, Statements / Payments, Defaults, Communications, Downloads, Profile, and Help. The 'Defaults' tab is currently selected, and a dropdown menu is open, showing options: View Default Summary, Request for Correction, Request for Justification Report Download (highlighted in blue), Track Correction Request, View Saved Statements, and Corrections Ready For Submission. A callout bubble points to the 'Request for Justification Report Download' option with the text: 'Under 'Defaults', click on 'Request for Justification Report Download' to place download request'. On the left side, there is a 'Quick Links' sidebar with items like 'Request for Justification Report Download', 'Request for Conso File', 'Download Form 16', 'Requested Downloads', 'PAN Verification', and 'Inbox' (with a 'New' badge). The main content area contains a list of functionalities under various categories: Dashboard view, Statements / Payments (View challan status, View TDS-TCS Credit), Downloads (Download requested files, Download Form 16 / 16A), and Profile (Update Communication Details). On the right side, there is a 'Customer Care' section with contact information (Toll-Free: 1800 103 0344, 0120 4814600, contactus@tdscpc.gov.in) and a 'User Login Details' section.

- Download request for Justification Report for a particular statement can be submitted only when the statement is filed by deductor and processed with Default


Justification Report

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A A A

English

 **TDS**
Centralized Processing Cell

TRACES
TDS Reconciliation Analysis and Correction Enabling System


Government of India
Income Tax Department

Dashboard | Statements / Payments | **Defaults** | Communications | Downloads | **Help**

Click on Help icon for help text for this screen

Request For Justification Report Download

Click here to download e-Tutorial for submitting download request for Justification Report

Financial Year* --Select-- Quarter* --Select-- Form Type* --Select-- **Go**

Select Financial Year, Quarter and Form Type for which Justification Report is required and click on 'Go'

Validation screen will be presented on click of 'Go'

Justification Report

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Ministry of Revenue
Government of India
Income Tax Department

Dashboard | Statements / Payments | Defaults | Communications | Downloads | Profile | Help

Choose KYC Flow

Important note

Since you have Digital Signature registered on TRACES, you can submit KYC once and access all downloads, update profile, submit online correction without separate KYC for all functionalities or You can opt for a normal KYC Validation separately for each functionality without digital Signature

Digital Signature supported KYC validation Normal KYC Validation (Without Digital Signature)

Please select the statement for which you want to validate DSC

Financial Year* Form Type* **Select the option "Digital Signature supported KYC validation" (step-1)**

Digital Signature will be validated for "Digital Signature supported KYC validation" option

Validate DSC

- Digital Signature Support KYC validation screen will appear only if Digital Signature is registered. Deductor can register/re register their Digital Signature in Profile

Justification Report

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TDS Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

Ministry of Revenue
Government of India
Income Tax Department

Dashboard | Statements / Payments | Defaults | Communications | Downloads | Profile | Help

Choose KYC Flow

Since you have Digital Signature registered on TRACES, you can submit KYC once and access all downloads, update profile, submit online correction without separate KYC for all functionalities or You can opt for a normal KYC Validation separately for each functionality without digital Signature

Digital Signature supported KYC validation Normal KYC Validation (Without Digital Signature)

Please select the statement for which you want to validate DSC

Financial Year* --Select-- Form Type* --Select--

Digital Signature will be validated for "Digital Signature supported KYC validation" option

Validate DSC

- Digital Signature Support KYC validation screen will appear only if Digital Signature is registered. Deductor can register/re register their Digital Signature in Profile

Justification Report

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Search In: Keyword

English

TDS | **TRACES**
Centralized Processing Cell | TDS Reconciliation Analysis and Correction Enabling System

Government of India
Income Tax Department

Dashboard | Statements / Payments | Defaults | Communications | Downloads | Profile | Help

Choose KYC Flow

1 Since you have Digital Signature registered on TRACES, you can submit KYC once and access all downloads, update profile, submit online correction without separate KYC for all functionalities or You can opt for a normal KYC Validation separately for each functionality without digital Signature

Digital Signature supported KYC validation Normal KYC Validation (Without Digital Signature)

Please select the statement for which you want to provide KYC

Financial Year* 2014-15 Form Type* 26Q Quarter* Q3

2 Digital Signature will be validated for "Digital Signature supported KYC validation" option

Validate DSC

Enter 'Financial Year',
Form Type' and 'Quarter'
for which KYC will be
provided by user (Step 2)

Click on 'Validate
DSC' (Step 3)

Justification Report

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). The Government of India, Ministry of Revenue, Income Tax Department logo is also visible. Below the header is a menu with options: Dashboard, Statements / Payments, Defaults, Communications, Downloads, Profile, and Help.

The main content area is titled "Choose KYC Flow". It contains an information icon and text: "Since you have Digital Signature registered on TRACES, you can submit KYC once and access all downloads, update profile, submit online correction without separate KYC for all functionalities or You can opt for a normal KYC validation separately for each functionality without digital Signature". Below this, there is a section for "Digital Signature supported KYC validation" with a sub-section "Please select the statement for which you want to validate". This section includes a "Financial Year" dropdown set to "2013-14" and a "Form Type" dropdown. A "Validate DSC" button is located at the bottom left of this section.

Overlaid on the page is a dialog box titled "Signing data with your private exchange key". The dialog box contains the text "An application is requesting access to a Protected Item." and a "Password for: CryptAPI Private Key" input field. There is a "Remember password" checkbox and "OK", "Cancel", and "Details" buttons at the bottom. Two callout boxes provide instructions: one points to the "OK" button with the text "Click on 'OK' (Step 5)", and another points to the password input field with the text "Enter 'Password' which was set at the time of installing the certificate (Step 4)".

Justification Report

The screenshot displays the TDS TRACES Web Signer interface. The main window is titled "Web Signer" and features the TDS logo and "Centralized Processing Cell" text. The interface includes a search bar, navigation links (Home, About Us, Contact Us, e-Tutorials, Related Links, Logout), and a language dropdown set to "English". The main content area shows a "Context to Sign:" field, a "Please select the statement for" section with a "Financial Year" dropdown set to "2014-15", and a table of certificates. A "Sign" button is visible at the bottom right of the window.

Annotations on the screenshot:

- A callout bubble pointing to the certificate table: "Select the certificate for digital signature (Step 6)"
- A callout bubble pointing to the "Sign" button: "Click on 'Sign' to proceed further (Step 7)"

Common Name	Issuer	Serial No
test test test	e-Mudra Sub CA for Class 2 Gold...	34222
test1AAAPCD439K test1	e-Mudra Sub CA for Class 2 Gold...	34311
testMCD796379L test4	e-Mudra Sub CA for Class 2 Gold...	34314
test test test	e-Mudra Sub CA for Class 2 Gold...	34214
teste test test	e-Mudra Sub CA for Class 2 Gold...	34213

Justification Report

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Please enter Token Number of Regular Statement Filed for Financial Year, Quarter

Form Type	26Q
Financial Year	2014-15
Quarter	Q2
Token Number / Provisional Receipt Number (PRN)*	<input type="text"/>

Enter Token Number of only Regular (Original) Statement corresponding to the Financial Year, Quarter and Form Type displayed above

Tick in Check Box for NIL Challan or Book Adjustment

Step 8

PART 1. Challan Identification Number (CIN) Details / Transfer Ver details as quoted in the above Statement

Please select if you have ONLY NIL Challan(s)(Challan(s) with zero challan amount) in the statement. **It is mandatory to enter unique PAN-Amount Combination in PART 2 for NIL Challan statement.**

Please select if the payment was done by book adjustment (for Government Deductors)

Government deductors not having BIN details tick here and need not need provide BSR and Challan Serial Number below

Important Note

Please enter a Challan with at least three distinct valid PAN-Amount combinations corresponding to there is no such Challan, mention a challan with at least two valid PAN-Amount combinations. If there challan with at least one valid PAN-Amount combination. If you do not have any such challan, mention a challan Amount combination and also select the checkbox (no valid PAN deductee row) in the PAN Details section below.

Justification Report

PART 1. Challan Identification Number (CIN) Details / Transfer Voucher Details as quoted in the above Statement

Please select if you have ONLY NIL Challan(s)(Challan(s) with zero challan amount) in the statement. In such cases, you must enter unique PAN-Amount Combination in PART 2 for NIL Challan statement.

Please select if the payment was done by book adjustment (for Government Deductors)

1 Please enter a Challan with at least three distinct valid PAN-Amount combinations corresponding to the statement mentioned above. If there is no such Challan, mention a challan with at least one valid PAN-Amount combination. If there is no such challan, mention a challan with no valid PAN-Amount combination. In such cases, select the checkbox (no valid PAN Details) section below.

[Guide to identify a suitable challan](#)

Click on the Guide to select suitable challan option

Tick in check box for nil challan or book adjustment

Government deductor not having BIN details tick here and need not provide BSR code and challan serial number

BSR Code / Receipt Number*

Date on which Tax Deposited* (dd-mmm-yyyy) e.g., 12-Dec-1980

Challan Serial Number / DDO* Serial Number (5 digits) e.g., 00053

Challan Amount / Transfer Voucher* Amount (Rs.) (e.g., 1987.00)

CD Record Number

Enter CIN details for a challan a challan used in the statement

CD Record number is not mandatory. This column is required to be filled only when same challan is mentioned more than once in statement.

PART 2. Enter Unique PAN-Amount Combination for Challan / Transfer Voucher mentioned above

Please select if there are no valid PAN deductee rows corresponding to the Transfer Voucher mentioned above

1 Please enter three distinct PAN-Amount combinations corresponding to the specified challan mentioned above. If there are less than three PANs corresponding to the specified challan, mention (no) PAN-Amount combinations.

Tick here if you do not have any valid PAN corresponding to above challan details

[Guide to identify the Unique PAN-Amount Combination](#)

Click on the Guide to select suitable PAN amount combination

PAN as in Statement

Total Amount Deposited

Please enter TDS deposited amount for respective PAN's

Justification Report

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). The Government of India Income Tax Department logo is visible on the right. A navigation menu includes Dashboard, Statements / Payments, Defaults, Communications, Downloads, Profile, and a Help button.

The main content area contains the following text:

KYC details have been validated. You can now place download request for any Financial Year, Quarter, Form Type, submit request for Online correction and update Profile details in this session.

You can now access any of the below functionalities for any statement until this session expires.

- Download Form 16/16A
- Request for Justification Report download
- Request for Conso File
- View Default Summary
- Download Form 27D
- Download Transaction Based Report
- Download Consolidated TAN PAN file
- Updation of Profile
- File Correction
- Upload TRACES Offline Correction File

[Proceed with Transaction](#)

A central message box, highlighted with an orange oval, states: "KYC details have been validated" followed by "Success Page" in green text.

Justification Report

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Please enter Token Number of Regular Statement Filed for Financial Year, Quarter and Form Type mentioned below

i Authentication code is generated after you fill in the below details and submit. If you have Authentication Code today for this statement, please enter and proceed else fill in the details below

Authentication Code

Proceed with Authentication Code

i If you do not have Authentication Code, please fill in the details below

Form Type	26Q
Financial Year	2012-13
Quarter	Q3
Token Number / Provisional Receipt Number (PRN)*	<input type="text"/>

PART 1: Challan Identification Number (CIN) Details / Transfer Voucher Details as quoted in the above Statement

Please select if you have ONLY NIL Challan(s) (Challan(s) with zero challan amount) in the statement. **It is mandatory to enter unique PAN-Amount Combination in PART 2 for NIL Challan statement.**

Please select if the payment was done by book adjustment (for Government Deductors)

Enter Authentication Code if the validation is done earlier and you have the Authentication Code

Enter Token Number of only Regular (Original) Statement 'Manually', corresponding to the Financial Year, Quarter and Form Type displayed above

Justification Report

- Authentication code is generated when you clear validation details which remains valid for the same calendar day for same form type, financial year and quarter.
- Token Number must be of the regular statement of the FY, Quarter and Form Type displayed on the screen.
- CIN details must be entered for the challan which is deposited and mentioned in the statement corresponding to the FY, Quarter and Form Type mentioned above.
- Transfer Voucher details to be entered for government Deductors.
- Amount should be entered in two decimal places (e.g., 1234.56).
- Maximum of 3 distinct valid PANs and corresponding amount must be entered.
- If there are more than three such combinations in the challan, user can enter any three valid PAN.
- If there are less than three such combinations in the challan, user must enter all (either two or one) valid PAN details.
- PAN mentioned should be related to the challan/BIN details mentioned in Part 1.
- CD Record no. is mandatory only in case challan mentioned more than once in the statement.

Justification Report

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Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

भारत सरकार
Government of India
Income Tax Department

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Details validated for Form 26Q of FY 2010-11 and Quarter Q4.
Authentication code valid for today is 4eDRZM
Please copy and save the code given below.

Copy from:

This code is valid for today for this FY, Quarter and Form Type and can be reused for the following requests for this statement:

- Download Intimation
- Request for TRACES Offline Correction File
- Request for NSDL Conso File
- View Default Summary
- File Correction
- Request for Justification Report download
- Upload Correction Statement
- Download Form 27A
- Download Form 27D

Proceed with Transaction

Authentication Code will be available here

Justification Report

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, Help, Related Links, and Logout. A search bar is also present. The main header features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System), along with the Government of India emblem. A secondary navigation bar includes links for Dashboard, Statements / Payments, Defaults, Communications, Downloads, Profile, and Help. The main content area shows a 'Download Request Confirmation' message: 'Request for Justification Report has been submitted, Request Number is XXXXX. The file will be available in 'Downloads' section.' A callout bubble points to the 'Request Number is XXXXX' text, stating 'Request Number will be available here'.

Home | About Us | Contact Us | Help | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

Government of India

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Download Request Confirmation

Request for Justification Report has been submitted, Request Number is XXXXX. The file will be available in 'Downloads' section.

Request Number will be available here

Justification Report

The screenshot displays the TDS TRACES portal interface. At the top, there are navigation links: Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is present with the text "Search In" and a magnifying glass icon. The page features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). The Government of India logo and "Income Tax Department" are also visible. The main navigation bar includes Dashboard, Statements / Payments, Defaults, Communications, Downloads, Profile, and Help. The Downloads menu is open, showing options: Requested Downloads, Form 16, Form 16A, Transaction Based Report, Form 27D, Download Challan Status Inquiry (.csv) File, and View your BIN. A notification in the center states: "Request for NSDL Conso file has been submitted, Request number is 532408. The file will be available in 24 hours." A callout box with an arrow points to the "Requested Downloads" option in the menu, containing the text: "Click on Requested Downloads' under Downloads'".

Justification Report

Income Tax Department

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Files Requested For Download

Please select one of the below Search Options
To work on/open offline correction input file, you will need winzip 17 or below installed in your system

Request Number Date View All

Click on a row to proceed and select 'HTTP Download' or 'Download Manager' for the requests with status as 'Available'

Request Date	Request Number	Financial Year	Quarter	Form Type	File Processed	Status	Remarks
24-Nov-2015	422343	2012-13	Q4	24Q	Justification Report	Submitted	-
23-Nov-2015	422330	2012-13	Q4	24Q	Justification Report	Failed	-
23-Nov-2015	422329	2012-13	Q4	24Q	Justification Report	Failed	-
06-Nov-2015	422302	2012-13	Q4	24Q	Justification Report	Failed	-
30-Sep-2015	422083	2012-13	Q4	24Q	Justification Report	Failed	-
30-Sep-2015	422077	2012-13	Q4	24Q	Justification Report	Failed	-
29-Sep-2015	422070	2012-13	Q4	24Q	Justification Report	Failed	-
17-Aug-2015	410542	2012-13	Q4	24Q	Justification Report	Available	-
17-Aug-2015	410541	2012-13	Q4	24Q	Justification Report	Available	-
17-Aug-2015	410540	2012-13	Q4	24Q	Justification Report	Available	-

Page 1 of 10 View 1 - 10 of 99

HTTP Download Download Manager

Click here for Password related help. Click on help icon on the top right corner of the page to view details on 'Status' and 'Remarks'

Enter Request Number (Search Option 1) or Request Date (Search Option 2 or option 3 "view all" to view the download request

In case of Submitted status please wait for 24 = 48 hrs.

Click on a row to select it

Justification Report

Click on a row to proceed

Request Date	Request Number	Financial Year	Quarter	Form Type	File Processed	Status
25-Oct-2012	2244	2008-09	Q2	26Q		

Click on the buttons to download file

Page 1 of 1 View 1 - 1 of 1

HTTP Download Download Manager

- HTTP Download is useful to download small files. It will directly download file for the user
- Download Manager is useful to download large files and where internet bandwidth is slow.

Conso File

The screenshot shows the TDS TRACES portal interface. At the top, there are navigation links: Home | About Us | Contact Us | e-Tutorials | Related Links | Logout. A search bar is present with the text "Search In Keyword". The page features the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). The Government of India Income Tax Department logo is also visible.

The main navigation menu includes: Dashboard, Statements / Payments, Defaults, Communications, Downloads, Profile, and Help. The "Statements / Payments" menu is expanded, showing options like Statement Status, Challan Status, View TDS / TCS Credit, PAN Verification, Request for Conso File, 157 Certificate Validation, Request for Refund, Track Refund Request, Declaration for Non-filing of Statements, and Declaration To Deposit Lower TDS.

Annotations on the screenshot include:

- A callout bubble pointing to the "Help" icon in the top right corner, containing the text: "For more details on any screen, click on Help icon".
- A callout bubble pointing to the "Request for Conso File" option in the "Statements / Payments" menu, containing the text: "Under 'Statement/ Payments' select 'Request for conso file'".

On the right side, there is a contact information section with "To-8-Free: 3800 103 0344", "0120 4814600", and "contactus@tdsrpc.gov.in". Below this is a "User Login Details" section showing "TAN / PAN AGRA:", "IP: 10.16.1", and "Last logged in on: 06-7".


At the bottom, a footer note states: "Do not use Back or Refresh button on any page as this may lead to inconsistent behaviour".

Conso File


Enter Search Criteria

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

 **TDS**
Centralized Processing Cell

TRACES
TDS Reconciliation Analysis and Correction Enabling System


Government of India
Income Tax Department

Dashboard | **Statements / Payments** | Defaults | Communications | Downloads | Profile | **Help**

Request for Consolidated File

[Click here](#) to download e-Tutorial for submitting download request for Conso File

Financial Year* Quarter* Form Type*

Your request for download of consolidated file will be accepted once you correct the unmatched challans.

[Click on "Request for Online Correction"](#) to match challans /BINs. Once all challans in the statement are match

Click on Help icon for help text for this screen

Select Financial Year, Quarter and Form Type for which Conso File is required and click on 'Go'

Balance process is similar to download of Justification Report

Correction Statement

Steps for online correction on TRACES is as follows:

- Login to TRACES website with user ID, password and TAN
- Under defaults, choose 'Request for correction'
- Enter relevant Financial Year, Quarter, Form Type whether, Latest Accepted Token number. Correction category should be "Online" and click on 'Submit'
- A request number will be generated
- Click on 'Go To Track Correction Request' under Defaults again and enter Request number or Request period and click on 'View Request' or you can also click on 'View All Requests'
- When request status** becomes 'Available' click on Available / In progress status to proceed with the correction
- Provide information of valid KYC
- Select the type of correction category from the drop down as 'Challan Correction'
- Make the required corrections in the selected file
- Click on 'Submit for Processing' to submit your correction
- 15 digits token number will be generated and mailed to registered e-mail ID

Correction Statement

Status of correction request can be any of the following:

Requested	When the user submits a request for correction
Initiated	Request is being processed by TDS CPC
Available	Request for correction is accepted and the statement is made available for correction. The user can start correction on the statement. Clicking on the hyperlink will take the user to validation screen. Once user clicks on request with 'Available' status, status of request/statement will change to 'In Progress'
Failed	Request cannot be made available due to a technical error. User can re-submit request for same details
In Progress	User is working on a statement. Clicking on the hyperlink will take user to validation screen
Submitted to Admin User:	Sub-user / Admin User has submitted correction statement to Admin User
Submitted to ITD	Admin User has submitted correction statement to ITD for processing
Processed	Statement has been processed by TDS CPC (either for Form 26AS or for defaults)
Rejected	Statement has been rejected by TDS CPC after processing. Rejection reasons will be displayed in 'Remarks' column

Correction Statement

Correction Statement can also be filed through NSDL Agent Acknowledgement copy is received from the center as a proof of submission and status gets updated within 7 working days.

TDS Certificates- Form 16/16A

- Form 16 A is generated only for valid PAN. In case of invalid PAN or if the PAN is not reported in TDS statement, Form 16 A will not be generated. • TDS certificates downloaded from TRACES are non-editable. • Password to open Form 16 A is TAN number in Capital letters i.e. ABCD12345E.
- Download request for Form 16A for a particular FY and Quarter can be submitted only after Form 26Q or 27Q statement for selected FY and Quarter is filed by deductor and processed by TDS CPC. Statement filed should not have been cancelled or NIL Statement. • Form 16A can be downloaded from FY 2007-08 onwards • Data in Form 16A will be as per latest statement processed (Form 26Q and 27Q) for selected FY & Quarter • For a given FY, Quarter, TAN and PAN, there will be only one Form 16A for all Form Types and Section Codes

TDS Certificates- Form 16/16A

Download Form 16A

1 Select Financial Year and Quarter and enter PAN and click on 'Add'. Download request can be submitted for maximum of 10 PANs. Click [here](#) to download e-Tutorial for submitting download request for Form 16A

Search PAN

Financial Year* --Select-- Quarter* --Select-- Form Type* --Select-- PAN*

Valid PANs will be added to the list. Select a PAN and click on 'Remove' to remove it from the list.

Click on 'Go' to proceed with download request

Bulk PAN Download

Financial Year* --Select-- Quarter* --Select-- Form Type* --Select--

Click on Help icon for help text for this screen

For individual PANs, select Financial Year, Quarter and Form Type for which Form 16A is required and enter PAN and click on 'Add'

For downloading Form 16A for all PANs, select Financial Year, Quarter and Form Type for which Form 16A is required and click on 'Go'

TDS Certificates- Form 16/16A

Home | About Us | Contact Us | Help | Related Links | Login

Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

सत्यमेव जयते
Government of India
Income Tax Department

Dashboard Statements / Payments Defaults Communications Downloads Profile

Welcome Prachi Jain, Logged in on 01-Oct-2012 at 12:30 PM

Details To Be Printed On Form 16

Details are populated as per your profile information. Admin User can update details in Profile section

Name of Authorised Person	ABCD
Father's Name of Authorised Person	WXYZ
Designation of Authorised Person	Finance Officer
Place	Bangalore
Date	17-Aug-2012

Submit Cancel

Click on 'Submit' to submit download request for Form 16A

Click on 'Cancel' and go to 'Profile' section to update details

This information will be printed on Form 16A for each PAN. Details will be populated from your profile information in TRACES

TDS Certificates- Form 16/16A

The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar and language selector (English) are also present. The main header features the TDS logo and the TRACES title, along with the Government of India logo and the Income Tax Department emblem. Below the header is a menu with options: Dashboard, Statements / Payments, Defaults, Communications, Downloads, Profile, and a Help button.

The main content area is titled "Choose KYC Flow". It contains an informational message: "Since you have Digital Signature registered on TRACES, you can submit KYC once and access all downloads, update profile, submit online correction without separate KYC for all functionalities or You can opt for a normal KYC validation separately for each functionality without digital Signature".

Below this message are two radio button options: "Digital Signature supported KYC validation" (which is selected) and "Normal KYC Validation (Without Digital Signature)".

A section titled "Please select the statement for which you want to provide KYC" contains three dropdown menus: "Financial Year*" (set to 2014-15), "Form Type*" (set to 260), and "Quarter*" (set to Q1). A callout bubble points to these dropdowns with the text: "Enter 'Financial Year', 'Form Type' and 'Quarter' for which KYC will be provided by user (Step 2)".

Below the dropdowns is a note: "Digital Signature will be validated for 'Digital Signature supported KYC validation' option". At the bottom left, there is a "Validate DSC" button. A callout bubble points to this button with the text: "Click on 'Validate DSC' (Step 3)".

At the bottom of the screenshot, a text box states: "After validating the DSC, one time KYC page will be displayed for the FY + Qtr + Form Type combination which has been selected by the user."

TDS Certificates- Form 16/16A

Digital Signature supported KYC Validation (Step 4 & 5)

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In: []

TDS Cerebrated Processing Cell | TRACES TDS Reconciliation Analysis and Correction Enabling System | www.taxguru.in | Ministry of Revenue, Government of India Income Tax Department

Dashboard | Statements / Payments | Defaults | Communications | Downloads | Profile | Help

Choose KYC Flow

Since you have Digital Signature registered on TRACES, you can submit KYC once and access all downloads, update profile, submit online correction without separate KYC for all functionalities or you can opt for a normal KYC validation separately for each functionality without digital signature.

Digital Signature supported KYC validation

Please select the statement for which you want to validate:

Financial Year: 2013-14 | Form Type: []

Digital signature will be validated for "Digital Signature".

Validate DSC

Signing data with your private exchange key

An application is requesting access to a Protected Item.

Password for: DytisAPI Private Key

Remember password

Enter 'Password' which was set at the time of installing the certificate (Step 4)

Click on 'OK' (Step 5)

Note: 'Signing data with your private exchange key' will not be displayed if security level has been chosen as medium / low during installing DSC in browser / hard token and 'applet window' (as shown in the next screen) will appear directly.

TDS Certificates- Form 16/16A

Digital Signature supported KYC Validation (Step 6 & 7)

The screenshot shows the TDS TRACES website interface. The main page includes the TDS logo, the text 'TRACES Centralized Processing Cell', and the URL 'www.taxguru.in'. A 'Web Signer' dialog box is overlaid on the page. The dialog box contains the TDS logo and the text 'Content to Sign:'. Below this is a table of certificates with columns for Common Name, Issued To, and Serial No. The certificate 'e-Mudra Sub CA for Class 2 Gold' with Serial No. 34214 is selected. A callout points to this row with the text 'Select the certificate for digital signature (Step 6)'. Another callout points to the 'Sign' button with the text 'Click on "Sign" to proceed further (Step 7)'. The background page shows a 'Please select the statement for' section with a dropdown menu set to 'Financial Year** 2014-15' and a 'Validate DSC' button.

Common Name	Issued To	Serial No
test test test	e-Mudra Sub CA for Class 2 Gold	34222
test1AAMPCCO439K test1	e-Mudra Sub CA for Class 2 Gold	34311
test1AAMPCCO439K test1	e-Mudra Sub CA for Class 2 Gold	34214
test test test	e-Mudra Sub CA for Class 2 Gold	34214
test test test	e-Mudra Sub CA for Class 2 Gold	34213

TDS Certificates- Form 16/16A

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Welcome EDUCATION PVT.LTD. (4444123456) Login Date: 11-Jul-2014, 12:49 PM

Please enter Token Number of Regular Statement Filed for Financial Year, Quarter and Form Type mentioned below
Invalid details in PART 1 and / or PART 2

i Authentication code is generated after you fill in the below details and submit. If you have already submitted today for this statement, please enter and proceed else fill in the details below

Authentication Code

Proceed with Authentication Code

i If you do not have Authentication Code, please fill in the details below

Form Type 26Q
Financial Year 2012-13
Quarter Q3
Token Number / Provisional Receipt Number (PRN)*

PART 1. Challan Identification Number (CIN) Details / Transfer Voucher Details

Please select if you have ONLY NIL Challan(s)(Challan(s) with zero challan amount) in the statement. **unique PAN-Amount Combination in PART 2 for NIL Challan statement.**

Please select if the payment was done by book adjustment (for Government Deductors)

Enter Authentication Code if the validation is done earlier and you have the Authentication Code

Enter Token Number of only Regular (Original) Statement corresponding to the Financial Year, Quarter and Form Type displayed above

TDS Certificates- Form 16/16A

Digital Signature supported KYC Validation (Step 8) – KYC of the FY + Quarter + Form Type selected in Step 2 will be displayed

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Please enter Token Number of Regular Statement Filed for Financial Year, Quarter

Form Type	26Q
Financial Year	2014-15
Quarter	Q2
Token Number / Provisional Receipt Number (PRN)*	<input type="text"/>

Enter Token Number of only Regular (Original) Statement corresponding to the Financial Year, Quarter and Form Type displayed above

Tick in Check Box for NIL Challan or Book Adjustment

Step 8

PART 1. Challan Identification Number (CIN) Details / Transfer Year Details as quoted in the above Statement

Please select if you have ONLY NIL Challan(s)(Challan(s) with zero challan amount) in the statement. **It is mandatory to enter unique PAN-Amount Combination in PART 2 for NIL Challan statement.**

Please select if the payment was done by book adjustment (for Government Deductors)

Important Note

Please enter a Challan with at least three distinct valid PAN-Amount combinations corresponding to there is no such Challan, mention a challan with at least two valid PAN-Amount combinations. If there is no such challan with at least one valid PAN-Amount combination. If you do not have any such challan, mention a challan with at least one valid PAN-Amount combination and also select the checkbox (no valid PAN deductee row) in the PAN Details section below.

Government deductors not having BIN details tick here and need not provide BSR and Challan Serial Number below

*In one session this manual KYC page (on the basis of input selected by the user) will be displayed only once.

TDS Certificates- Form 16/16A

Centralized Processing Cell | TDS Reconciliation Analysis and Correction Enabling System

Government of India
Income Tax Department

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Welcome EDUCATION PVT.LTD. (4444123456) Login Date: 11-Jul-2014, 12:49 PM

Details validated for Form 26Q of FY 2010-11 and Quarter Q4.
Authentication code valid for today is 4eDRZM
Please copy and save the code given below.

Copy from:

This code is valid for today for this FY, Quarter and Form Type and can be reused for the following requests for this statement:

- Download Intimation
- Request for TRACES Offline Correction File
- Request for NSDL Conso File
- View Default Summary
- File Correction
- Request for Justification Report download
- Upload Correction Statement
- Download Form 27A
- Download Form 27D

Proceed with Transaction

TDS Certificates- Form 16/16A

Request Number Screen

Home | About Us | Contact Us | Help | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

Income Tax Department

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Welcome EDUCATION PVT.LTD. (044412354)

11-Jul-2014, 12:49 PM

[Download Request Confir](#)

Request Number will be available here

Request for Form 16A has been submitted. Request Number is 61901. The file will be available in 'Downloads' section.

TDS Certificates- Form 16/16A

The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header includes the TDS logo (Centralized Processing Cell) and the TRACES logo (TDS Reconciliation Analysis and Correction Enabling System). The Government of India Income Tax Department logo is visible on the right. Below the header is a menu bar with options: Dashboard, Statements / Payments, Defaults, Communications, Downloads, Profile, and Help. The 'Downloads' menu is expanded, showing a list of items: Requested Downloads, Form 16, Form 16A, Transaction Based Report, Form 27D, Download Challan Status Inquiry (.csi) File, and View your BIN. A callout box with an orange border and arrow points to the 'Requested Downloads' option, containing the text: 'Click on 'Requested Downloads' under 'Downloads''. The main content area shows a welcome message for 'EDUCATION PVT. LTD. (4AAA12345A)' and a 'Download Request Confirmation' section with a 'Request for' field and a 'Request Number is 332488. The file will' field.

TDS Certificates- Form 16/16A

Search Option 1

Request Number

Search Option 2

Request Date (dd-mmm-yyyy) From To

i Click on 'View All' to view all download requests

i Click on a row to proceed

Request Date	Request Number	Financial Year	Quarter	Form Type	File Processed	Status
25-Oct-2012	2246	2008-09	Q2	26Q/27Q		

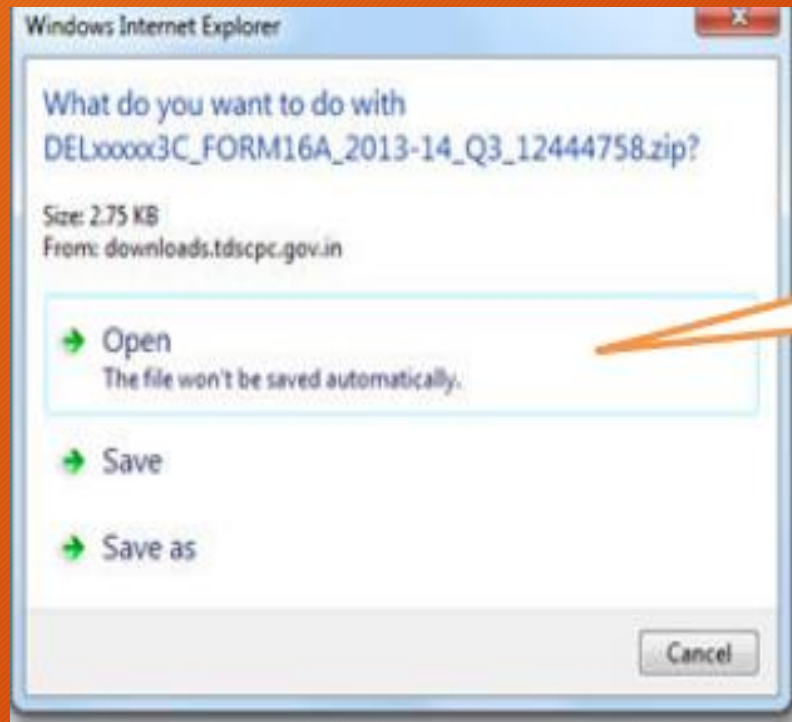
Click on a row to select it

Request Date	Request Number	Financial Year	Quarter	Form Type	File Processed	Status
25-Oct-2012	2246	2008-09	Q2	26Q/27Q		

Click on the buttons to download file

Page 1 of 1 View 1

TDS Certificates- Form 16/16A



Form 16A will be generated and will be saved in the destination folder selected by you

TDS Certificates- Form 16/16A

- Extract TRACES-PDF-CONVERTERV1.3L.zip file in a folder on your system.
- If WinZIP is not already installed on your system ,download it from www.winzip.com and install it.
 - After extraction you will have Run.bat file and TRACES-PDF-ConverterV1.3L.jar in a same folder.
 - To run this Utility, JRE version 1.6 or above is needed. Get the same from www.java.com and install

TDS Certificates- Form 16/16A

TRACES PDF Generation Utility V1.3.3

TDS Centralized Processing Cell

TRACES TDS Reconciliation Analysis and Correction Enabling System

File / Folder Selection

Select Form 16 / 16A ZIP file

Password for input file

Save to folder

Soft Token (Digital Signature Details)

Select P12 file OR Select from Certificate Store below

Certificate Store

Subject	Serial No.	Issuer	Expiration Date
New RA1	7ec7	Sub 2CA	9/5/15 5:07PM

Select Form 16\16A Zip Files, enter Password as your TAN and select destination folder to save PDF files.

Select digital certificate to digitally sign the PDF files. This is **not Mandatory**.

Certificate details will be displayed here.

Click on 'Proceed' to continue with generation of PDF files.

Transaction Based Report

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In:

TDS Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System | **www.taxguru.in** |

Dashboard | Statements / Payments | Defaults | Communications | **Downloads** | Profile |

Download Transaction Based Report

Select 'Transaction Based Report' under 'Downloads' menu

Requested Downloads

- Form 16
- Form 16A
- Transaction Based Report
- Form 27D
- Download Challan Status Inquiry (.xls) File
- View your BIN

Bulk Download

- Transaction Based Report will be generated in case of payment to non-resident, if no PAN is reported.
- No credit shall be given to taxpayer by Indian Income Tax Department based on this certificate.

Financial Year* Quarter*

After selecting F.Y. and quarter for which transaction based report (TBR) is required, Click on 'Go'.

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Transaction Based Report

- Transaction based report provides with a summary of transactions in respect of Non Resident of India Deductees who's PAN could not be reported in TDS/TCS Statement due to non availability of PAN.
- The summary of transaction includes the following key information, beside others:
 - √ Nature of Remittance,
 - √ Amount Paid/Credited,
 - √ Country of Remittance,
 - √ Amount of tax deducted,
 - √ Reason for higher rate of deduction of tax(PAN not available).
- Transaction Based Report is available from FY **2013-14** onwards for the statements processed by TRACES.
- Deductor can download TBR by using HTTP Download or Download manager.
- Downloaded file will be in ZIP format. **Do not Extract the File.**
- Deductor need to convert the downloaded TBR zip file into PDF by using latest version of PDF convertor utility available on TRACES.
- Authorized person of Deductor is required taxguru.in to Sign TBR manually or by Using DSC.
- DSC can be placed on TBR using PDF Generation utility while converting Zip file into PDF.
- Password to open TBR is **TAN number in Capital letters i.e. ABCD12345E.**

Transaction Based Report

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout


Search In:

English

 **TDS**
Centralized Processing Cell

TRACES
TDS Reconciliation Analysis and Correction Enabling System

www.taxguru.in


Ministry of Revenue
Department of Income Tax

Dashboard | Statements / Payments | Defaults | Communications | Downloads | Profile | Help

Choose KYC Flow

Important note

Since you have Digital Signature registered on TRACES, you can submit KYC once and access all downloads, update profile, submit online correction without separate KYC for all functionalities or You can opt for a normal KYC Validation separately for each functionality without digital Signature

Digital Signature supported KYC validation Normal KYC Validation (Without Digital Signature)

Please select the statement for which you want

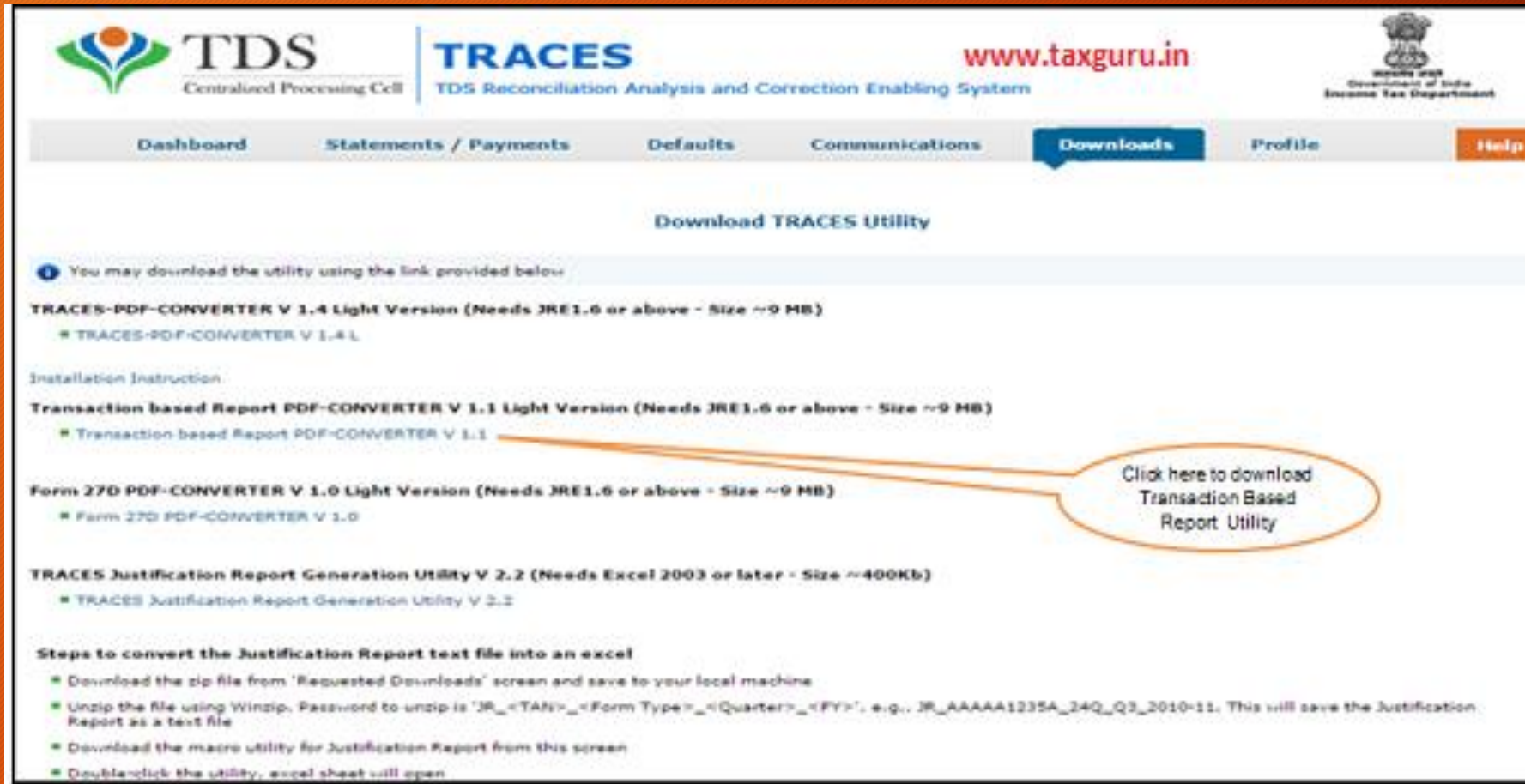
Financial Year* Form Type*

Select the option "Digital Signature supported KYC validation" (step-1)

Digital Signature will be validated for "Digital Signature supported KYC validation" option

Validate DSC

Transaction Based Report



The screenshot displays the TDS TRACES website interface. At the top, there are logos for TDS (Centralized Processing Cell), TRACES (TDS Reconciliation Analysis and Correction Enabling System), and the Government of India Income Tax Department. A navigation menu includes Dashboard, Statements / Payments, Defaults, Communications, Downloads (highlighted), Profile, and Help. The main heading is "Download TRACES Utility". Below this, a message states: "You may download the utility using the link provided below".

The following utilities are listed:

- TRACES-PDF-CONVERTER V 1.4 Light Version (Needs JRE1.6 or above - Size ~9 MB)**
 - TRACES-PDF-CONVERTER V 1.4 L
- Transaction based Report PDF-CONVERTER V 1.1 Light Version (Needs JRE1.6 or above - Size ~9 MB)**
 - Transaction based Report PDF-CONVERTER V 1.1
- Form 27D PDF-CONVERTER V 1.0 Light Version (Needs JRE1.6 or above - Size ~9 MB)**
 - Form 27D PDF-CONVERTER V 1.0
- TRACES Justification Report Generation Utility V 2.2 (Needs Excel 2003 or later - Size ~400Kb)**
 - TRACES Justification Report Generation Utility V 2.2

Below the utilities, there are instructions for converting a Justification Report text file into an Excel file:

Steps to convert the Justification Report text file into an excel

- Download the zip file from 'Requested Downloads' screen and save to your local machine
- Unzip the file using Winzip. Password to unzip is 'JR_<TAN>_<Form Type>_<Quarter>_<FY>', e.g., JR_AAAAAA1235A_24Q_Q3_2010-11. This will save the Justification Report as a text file
- Download the macro utility for Justification Report from this screen
- Doubleclick the utility, excel sheet will open

A callout bubble with an orange border points to the link for "Transaction based Report PDF-CONVERTER V 1.1" and contains the text: "Click here to download Transaction Based Report Utility".

Transaction Based Report

Centralized Processing Cell | TDS Reconciliation Analysis and Correction Enable

File / Folder Selection

Select Transaction Based Report ZIP file

Password for input file

Save to folder

Soft Token (Digital Signature details)

Select P12 file OR Select Certificate Store below

Select digital certificate to digitally sign the PDF files.

Certificate details will be displayed here.

Certificate Store

Subject	Serial No.	Issuer	Expiration Date
test test test	05ae	e-Mudhra Sub CA for Class ...	9/6/14 12:29 PM
test test test	05ae	e-Mudhra Sub CA for Class ...	9/6/14 12:29 PM
teste test test	05a5	e-Mudhra Sub CA for Class ...	9/5/14 1:03 PM
test AAAPC0439K test	7ef3	e-Mudhra Sub CA for Clas...	9/17/13 5:11 PM

Select Zip Files, enter Password as your TAN and select destination folder to save PDF files.

Click on 'Proceed' to continue with generation of PDF files.

Transaction Based Report

Centralized Processing Cell | TDS Reconciliation Analysis and Correction Enabling System

File / Folder Selection

Select Transaction Based Report ZIP file:

Password for input file:

Save to folder:

Soft Token (Digital Signature details)

Select P12 file:

Certificate Store

Subject	Serial No.	Issuer	Expiration Date
test test test	85ae	Mudhra Sub CA for Class ...	9/6/14 12:29 PM
test test test	85ae	Mudhra Sub CA for Class ...	9/6/14 12:29 PM
teste test test	85ae	Mudhra Sub CA for Class ...	9/5/14 1:03 PM
test AAAPCO439K test	85ae	Mudhra Sub CA for Clas...	9/17/13 5:11 PM

Do you want to continue without Digital Signature?

below

Click on 'yes' in case user does not have registered digital signatures otherwise 'no'

Transaction Based Report

Transaction Based Report PDF Generation Utility V1.1

TDS Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

File / Folder Selection

Select Transaction Based Report ZIP file: I:\Desktop\16C_REQ\AGR\xxxxx3A_TBR_2013-14_Q4_252484.zip

Password for input file: ●●●●●●●●

Save to folder: C:\Users\pukhmani_jolly\Desktop\16C_REQ

Soft Token (Digital Signature details)

Select P12 file:

Message

33 PDFs are generated successfully.

Certificate Store

Subject	Serial No.	User	Expiration Date
test test test	85ae	Mudhra Sub CA for Class ...	9/6/14 12:29 PM
test test test	85ae	Mudhra Sub CA for Class ...	9/6/14 12:29 PM
teste test test		a Sub CA for Class ...	9/5/14 1:03 PM
test AAAPC0439K test		Sub CA for Clas...	9/17/13 5:11 PM

PDF creation in progress

Click here to view PDF format of generated Transaction Based Report

Transaction Based Report

Report Number: PPTP/104		Type of Debtor: PPTP/104		CR Record Number: 1		BR Record Number: 1			
Transaction based report in the case of a Non-Resident Debtor having No PAN to get TDS statement									
Name and Address of Debtor				Name of the Debtor					
COMPANY Unit 37/38 T11, 27/30 SHARADAPURAM, CHENNAI, INDIA				KAMALAKRISHN CHIRAGANLALJI BAVWA					
				Debtor Record Number		Credit Record Number			
				1		1			
PAN of the Debtor		TAN of the Debtor		PAN of the Debtor					
AGH/0000000		AGH/0000000		RAG/0000000					
CIT (TDS)		Assessment Year		From		To			
The Commissioner of Income Tax (TDS)		2014-15		From 01-Jan-2014		To 31-Mar-2014			
120/15, 40-B road, Ashok Nagar, Opp. State Fuel Island, Kengeri - 600032									
Summary of Payments									
Date of payment or credit (dd/mm/yyyy)	Name of Remittance	Taxable value	Amount paid or credited	Country in which remittance is made	Unique Acknowledgement of the corresponding Form No. 11 SA, if available				
30-Apr-2014	DIVIDEND	1000	100000.00	IRELAND					
Summary of tax debited or interest in respect of debitor									
Quarter	Receipt Number of original quarterly statement of TDS under sub-section (2) of section 198	Amount of total tax debited in respect of the Debtor (Rs.)	Date of debitor (dd/mm/yyyy)	Rate at which debited	Reason for Higher Deduction	Overriding %	Whether the rate of TDS is as per IT Act (A) or AA (B)	Amount of total tax deposited in respect of the Debtor (Rs.)	
Q4	43111000000000	1000.00	30-Mar-2014	1.00	PAN NOT	0%	IT ACT	1000.00	
I AM/WE ARE TAX DEBITED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN (The debitor to provide payment in the form of tax debited and deposited with respect to the debitor)									
No. No.	Tax Deposited in respect of Debtor (Rs.)	Bank Identification Number (BIN)							
		Receipt Number of Form 104	BIN serial Number in 104	Date of transfer of Voucher (dd/mm/yyyy)					
Total (Rs.)									
I AM/WE ARE TAX DEBITED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN (The debitor to provide payment in the form of tax debited and deposited with respect to the debitor)									
No. No.	Tax Deposited in respect of Debtor (Rs.)	Challan Identification Number (CIN)							
		BIN Code of the Bank Branch		Date on which tax deposited (dd/mm/yyyy)		Challan Serial Number			
1	1000.00	43111000		01-Feb-2014		10117			

Report Number: PPTP/104		Type of Debtor: PPTP/104		CR Record Number: 1		BR Record Number: 1	
Total (Rs.)		1000.00					
Verification							
I, <u>20/02/2014</u> , an officer of ITDG, working in the capacity of CLERK (Designated), do hereby certify that a sum of (Rs.) 1000.00 (Rupee One Thousand Only) has been debited and deposited in the credit of the Central Government I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statement, TDS deposited and other available records.							
1. This report shall not enable the debitor to claim the credit of tax debited and deposited (should always be taken in the debitor has not reported its PAN).							
2. If PAN is obtained and submitted by the debitor, then a certificate in Form No. 104 will be issued which can be used by the debitor to claim credit of tax debited and deposited in India to get the provision of DTAA. The tax authorities in resident country may recover from the debitor those such claim, if any.							
Name	AGRA						
Date	20-Apr-2014						
Designation	CLERK	Full Name	SOLINVI				
** Section Code							
Section Code	Description	Section Code	Description	Section Code	Description	Section Code	Description
101	General tax levies	101	Other taxes payable in a non-resident	101A	Tax on income of non-resident	101B	Tax on income of non-resident
102	Excise	102A	Tax on income of non-resident	102B	Tax on income of non-resident	102C	Tax on income of non-resident
103	Income tax levied on interest on deposits	103A	Tax on income of non-resident	103B	Tax on income of non-resident	103C	Tax on income of non-resident
104	Tax on income of non-resident	104A	Tax on income of non-resident	104B	Tax on income of non-resident	104C	Tax on income of non-resident
105	Tax on income of non-resident	105A	Tax on income of non-resident	105B	Tax on income of non-resident	105C	Tax on income of non-resident
106	Tax on income of non-resident	106A	Tax on income of non-resident	106B	Tax on income of non-resident	106C	Tax on income of non-resident
107	Tax on income of non-resident	107A	Tax on income of non-resident	107B	Tax on income of non-resident	107C	Tax on income of non-resident
108	Tax on income of non-resident	108A	Tax on income of non-resident	108B	Tax on income of non-resident	108C	Tax on income of non-resident
109	Tax on income of non-resident	109A	Tax on income of non-resident	109B	Tax on income of non-resident	109C	Tax on income of non-resident
110	Tax on income of non-resident	110A	Tax on income of non-resident	110B	Tax on income of non-resident	110C	Tax on income of non-resident
111	Tax on income of non-resident	111A	Tax on income of non-resident	111B	Tax on income of non-resident	111C	Tax on income of non-resident
112	Tax on income of non-resident	112A	Tax on income of non-resident	112B	Tax on income of non-resident	112C	Tax on income of non-resident
113	Tax on income of non-resident	113A	Tax on income of non-resident	113B	Tax on income of non-resident	113C	Tax on income of non-resident
114	Tax on income of non-resident	114A	Tax on income of non-resident	114B	Tax on income of non-resident	114C	Tax on income of non-resident
115	Tax on income of non-resident	115A	Tax on income of non-resident	115B	Tax on income of non-resident	115C	Tax on income of non-resident
116	Tax on income of non-resident	116A	Tax on income of non-resident	116B	Tax on income of non-resident	116C	Tax on income of non-resident
117	Tax on income of non-resident	117A	Tax on income of non-resident	117B	Tax on income of non-resident	117C	Tax on income of non-resident
118	Tax on income of non-resident	118A	Tax on income of non-resident	118B	Tax on income of non-resident	118C	Tax on income of non-resident
119	Tax on income of non-resident	119A	Tax on income of non-resident	119B	Tax on income of non-resident	119C	Tax on income of non-resident
120	Tax on income of non-resident	120A	Tax on income of non-resident	120B	Tax on income of non-resident	120C	Tax on income of non-resident

Utilities Available

PDF Convertor utility V 1.4 L – To convert Form 16/16A into PDF this utility is required . System specifications to run this utility are JAVA 8 update 45, JRE 1.7 or above , Pop up blocker should be enabled .

Transaction Based Report PDF Convertor V1.1 – To convert Transaction based Report into PDF this utility is required . System specifications to run this utility are JAVA 8 update 45, JRE 1.7 or above , Pop up blocker should be enabled.

Form 27D PDF Convertor 1.0 – To convert Form 27D into PDF this utility is required . System specifications to run this utility are JAVA 8 update 45, JRE 1.7 or above , Pop up blocker should be enabled.

TRACES Justification Report Utility V 2.1 – To convert Justification from. txt format to .xls format this utility is required . System specifications to run this utility are MS Excel 2007-2010, Macro enabled

Steps to Download Utilities

The screenshot displays the Income Tax Department's user interface. At the top, there is a navigation bar with tabs for Dashboard, Statements / Payments, Defaults, Communications, Downloads, Profile, and Help. The 'Downloads' tab is currently selected. A dropdown menu is open under 'Downloads', listing options: Requested Downloads, Form 16, Form 16A, Transaction Based Report, Form 27D, Download Challan Status Inquiry (.csv) File, and View your BIN. A callout bubble with an orange border points to the 'Requested Downloads' option, containing the text: 'Under "Downloads", click on Requested Downloads'. On the left side, there is a 'Quick Links' section with various options like 'Challan Status', 'Request for Justification Report Downloaded', 'Request for Conso File', 'Download Form 16', 'Requested Downloads', 'PAN Verification', and 'Inbox'. The main content area shows a list of utility links under categories like Dashboard, Statements / Payments, Downloads, and Profile. On the right, there is a 'Customer Care' section with contact numbers and an email address, and a 'User Login Details' section with fields for TAN, EP, and Last logged in on.

Under "Downloads", click on Requested Downloads

Income Tax Department

Dashboard Statements / Payments Defaults Communications Downloads Profile Help

Quick Links

- Challan Status
- Request for Justification Report Downloaded
- Request for Conso File
- Download Form 16
- Requested Downloads
- PAN Verification
- Inbox **View**

will help you to manage your account. Services available through TRACES are listed below.

- Dashboard view presenting summary of your account
- Statements / Payments
 - View challan status and challan consumption details
 - View TDS-TCS Credit for a PAN and verify PAN of Tax Payer
- Downloads
 - Download requested files
 - Download Form 16 / 16A
- Profile
 - Update Communication Details

Customer Care

1800 103 0344
0120 4814600

contactus@itdcp.gov.in

User Login Details

TAN

EP:

Last logged in on:

Do not use Back or Refresh button on any page as this may lead to inconsistent behaviour

Steps to Download Utilities

Files Requested For Download

Please download and use latest utility version(2.6) for Justification report requests.
Please download and use the latest PDF Generation Utility version (1.1) for Form-27D.

Attention Deductors:
To generate Form 16/16A, Transaction Based Report, 27D in PDF format, Justification Report in excel format and Offline Correction Utility in excel format, you will need
through ESigner in Chrome, IE 10+ and Firefox browser, you will need TRACES WebSocket ESigner Utility V2.0.
thirty days, once the file is downloaded

[Click here](#) to download the utility. To work on/open offline correction input file, you will need winzip 17 or below installed in your system.

Please select one of the below Search Options
To work on/open offline correction input file, you will need winzip 17 or below installed in your system.

Please check if Pop up blocker is disabled in your browser settings or not. If not please disable the same for using this functionality

Request Number Date: View All

Request Number

Steps to Download Utilities

The screenshot shows a web application interface with a navigation bar at the top containing the following items: Dashboard, Statements / Payments, Defaults, Communications, Downloads, Profile, and Help. The main content area is titled "Download TRACES Utility". Below the title, there is a light blue banner with an information icon and the text: "Kindly submit the verification code to view the link for downloading the utility". Underneath this banner, there is a "Verification Code" section. It features a CAPTCHA image showing the text "6x7rp" on a grid background. To the right of the CAPTCHA is a green refresh icon and the text "Click to refresh image". Below the CAPTCHA is a text input field with the placeholder text "Enter text as in above image*". At the bottom of this section is a "Submit" button. Three orange callout boxes provide instructions: one points to the "Help" button in the navigation bar with the text "For more details on any screen, click on Help icon"; another points to the "Submit" button with the text "Click on Submit"; and a third points to the text input field with the text "Enter the text as displayed in Verification Code".

Steps to Download Utilities

TRACES-PDF-CONVERTER V 1.4 Light Version (Needs JRE 1.6 or above - Size ~9 MB)

- TRACES-PDF-CONVERTER V 1.4 L

Installation Instruction

Transaction based Report PDF-CONVERTER V 1.1 Light Version (Needs JRE 1.6 or above - Size ~9 MB)

- Transaction based Report PDF-CONVERTER V 1.1

Form 27D PDF-CONVERTER V 1.0 Light Version (Needs JRE 1.6 or above - Size ~9 MB)

- Form 27D PDF-CONVERTER V 1.0

Click on the appropriate utility
for downloading

TRACES Justification Report Generation Utility V 2.1 (Needs Excel 2003 or later - Size ~400kb)

- TRACES Justification Report Generation Utility V 2.1

Steps to convert the Justification Report text file into an excel

- Download the zip file from 'Requested Downloads' screen and save to your local machine
- Unzip the file using Winzip. Password to unzip is 'JR_<TAN>_<Form Type>_<Quarter>_<FY>', e.g., JR_AAAAAA1235A_24Q_Q3_2010-11. This will save the Justification Report as a text file
- Download the macro utility for Justification Report from this screen
- Double-click the utility, excel sheet will open
- Click on 'Enable Content' in the warning message to enable macros
- Select the Justification Report text file and the folder to save the output excel file and click on button 'Generate TDS CPC Justification Report'
- The text file will be converted into excel spreadsheet and saved in the selected folder
- Open the Justification Report excel file from the folder in which it has been saved

TRACES Offline Correction Generation Utility V 1.2 (Needs Excel 2003 or later. To work on/open offline correction input file, you will need winzip 17 or below installed in your system.)

- TRACES Offline Correction Generation Utility V 1.2

Verification of PAN on Traces

CPC (TDS) has introduced the convenience of online facility of PAN Verification on TRACES. With this feature, we will be able to validate the PANs with confidence for the purpose of recording and reporting your transactions in the TDS statements correctly.

Reporting of correct data has been made mandatory by CPC (TDS). Reporting of invalid PANs results into Short Deduction defaults in processed TDS statements.

- Helps in generating correct TDS Certificates for the deductees.
- The taxpayer is able to avail correct TDS Credits in time.


Verification of PAN on Traces

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout


Search In Keyword

A A A


English



TDS
Centralized Processing Cell



TRACES
TDS Reconciliation Analysis and Correction Enabling System



सत्यमेव जयते
Government of India
Income Tax Department

Dashboard | **Statements / Payments** | Defaults | Communications | Downloads | Profile | Help

Welcome

Login Date: 20-Dec-2019, 04:12 PM

■ Please check Notices from

Quick Links

- Challan Status
- Request for Justification Report Download
- Request for Conso File
- Download Form 16
- Requested Downloads
- PAN Verification
- Inbox **New**
- Register at E-Filing Site **New**
- Request for OLTAS Challan Correction **New**
- Tax Payer Grievance Tickets

Statements / Payments

- Statement Status
- Challan Status
- Challan Status for Statement
- View TDS / TCS Credit
- PAN Verification**
- Request for Conso File
- Validate Lower Deduction Certificate u/s 197
- Request for Refund
- Track Refund Request
- Declaration for Non - Filing of Statements
- Declaration To Deposit Lower TDS
- Request for OLTAS Challan Correction
- Track Oltas Challan Correction Request
- Request for 26A/27BA
- Track request for 26A/27BA

application that will help you to manage your TDS / TCS account. available through TRACES are listed below.

nting summary of your account

S

atus and challan consumption details

Credit for a PAN and verify PAN of Tax Payer

ested files

16 / 16A

■ Update Communication Details

Customer Care

Toll-Free: 1800 103 0344

0120 4814600

User Login Details

TAN / PAN

IP:


Last logged in on: 20-Dec-2019 at 03:23 PM

Verification of PAN on Traces


Option 1

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword English

 **TDS**
Centralized Processing Cell

TRACES
TDS Reconciliation Analysis and Correction Enabling System


सत्यमेव जयते
Government of India
Income Tax Department

[Dashboard](#) [Statements / Payments](#) [Defaults](#) [Communications](#) [Downloads](#) [Profile](#) [Help](#)

Welcome Login Date: 20-Dec-2019, 04:12 PM

PAN Verification

Search PAN

i Information about PAN and corresponding Form Type is being captured and can be used to generate reports in future

PAN* Form Type*

PAN Details

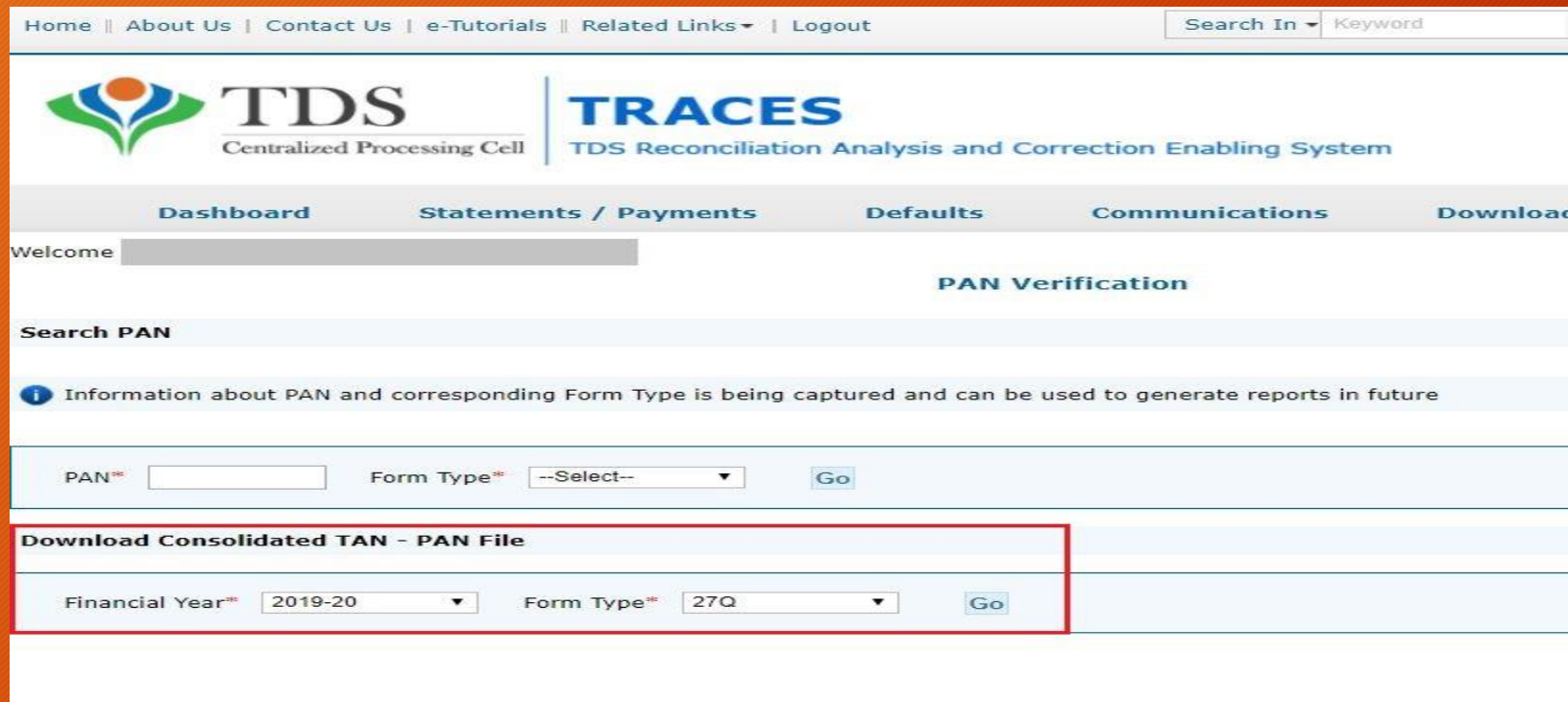
Status	Active	Name	<input type="text"/>
---------------	--------	-------------	----------------------

Download Consolidated TAN - PAN File

Financial Year* Form Type*

Verification of PAN on Traces

Option 2 To verify multiple PANs together, you can download a Consolidated TAN-PAN File. Enter Financial Year and select the Form Type – All, 24Q, 26Q, 27Q, 27EQ. Click on Go.



The screenshot shows the TDS TRACES website interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header features the TDS logo and the TRACES logo, with the text "Centralized Processing Cell" and "TDS Reconciliation Analysis and Correction Enabling System". Below the header, there is a menu with options: Dashboard, Statements / Payments, Defaults, Communications, and Downloads. The main content area is titled "PAN Verification" and includes a "Search PAN" section. A message states: "Information about PAN and corresponding Form Type is being captured and can be used to generate reports in future". Below this, there is a form with fields for "PAN*" and "Form Type*" (set to "--Select--"), and a "Go" button. A second section, "Download Consolidated TAN - PAN File", is highlighted with a red border. It contains fields for "Financial Year*" (set to "2019-20") and "Form Type*" (set to "27Q"), along with a "Go" button.

1. KYC Validation using DSC Option 1: KYC Validation using DSC
2. KYC validation without using the DSC Option 2: Complete the KYC validation without using the DSC

Verification of PAN on Traces

Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System

Government of India
Income Tax Department

Dashboard | Statements / Payments | Defaults | Communications | **Downloads** | Profile | Help

Files Requested For Download

Enter Request Number (Search Option 1) or Request Date (Search Option 2 or option 3 view all to view the download request)

Request Number | Date | View All

Click on a row to proceed and select 'HTTP download' or 'Download Manager' with status as 'Available'

Request Date	Request Number	Financial Year	Quarter	Form Type	File Processed	Status	Remarks
22-Jan-2015	399507	2014-15	-	ALL	Consolidated TAN-PAN File	Submitted	
22-Jan-2015	399506	2014-15	Q3	26Q/ 27Q	Bulk Form 16A File	Available	
22-Jan-2015	399505	2014-15	Q3	26Q/ 27Q	Bulk Form 16A File	Available	
22-Jan-2015	399504	2014-15	Q3	26Q/ 27Q	Bulk Form 16A File	Available	
21-Jan-2015	399503	2014-15	Q3	26Q/ 27Q	Bulk Form 16A File	Available	

Page 1 of 1

View 1 - 5 of 5

HTTP Download | Download Manager

Click on a row to select it, file can be downloaded only if the status is Available

In case of Submitted status please wait for 24 – 48 hrs.

Verification of PAN on Traces

Sr. No.	PAN Number	PAN Name (as per Statement)	PAN Name (as per PAN Master)	Form Type
1	AAAAA0002A	TRUTK	ISHER	26Q
2	AAAAA0003A	TRUTK	ISHER	27Q
3	AAAAA0004A	KYK	ATUL	26Q
4	AAAAA0005A	KYK	ATUL	27Q
5	AAAAA0006A	HR	VEENA	26Q
6	AAAAA0007A	HR	VEENA	27Q
7	AAAAA0008A	YYKYU	PRASAD AGRAWAL	26Q
8	AAAAA0009A	YYKYU	PRASAD AGRAWAL	27Q
9	AAAAA0010A	RT	BEHRAM JEHANGIR	26Q
10	AAAAA0011A	RT	BEHRAM JEHANGIR	27Q
11	AAAAA0012A	ADD 194DA	LAHU PATIL	26Q
12	AAAAA0013A	NEW DEDUCTEE1	LAHU PATIL	27Q

Challan for Payment of TDS/TCS

Challan ITNS 281 is issued, when the taxpayer deposits TDS and TCS.

Due dates for payment of TDS

- TDS deducted on payments (excluding the purchase of property): 7th of the subsequent month.
- TDS deducted on the purchase of property: 30th of the subsequent month.
- TDS deducted in the month of March: 30th April.

In case of delay in deposit of tax, an interest is levied at the rate of 1.5% per month or part of the month from the date of deduction.

Process of Filing Challan ITNS 281

There are two processes for filing Challan ITNS 281:

- Online process
- Offline process

Challan for Payment of TDS/TCS

Online Process

Go to the tin-nsdl website and select Challan No./ ITNS 281. At the time of payment of taxes the following details have to be filled in Challan ITNS 281.

• **Select the Deductees:** Select the appropriate deductee i.e. on whose behalf the payment has been deducted. There are two options:

- 0020: Company deductees
- 0021: Non-company deductees

• **Assessment Year (AY):** The relevant AY for which the payment is being made. As an example, If the payment is made on 30th June 2017 (i.e. relating to FY 2017-18), the relevant AY will be 2018-19

• **Tax Deduction Account Number (TAN):** TAN is 10-digit alphanumeric number issued to the persons who are required to deduct or collect tax.

• **Type of Payment:**

- 200: should be selected if the TDS/ TCS is a regular transaction
- 400: should be selected if the payment is being made for a demand raised by the income tax authorities.

Challan for Payment of TDS/TCS

•Type of Payment:

- 200: should be selected if the TDS/ TCS is a regular transaction
- 400: should be selected if the payment is being made for a demand raised by the income tax authorities.

•**Nature of Payment:** The section under which TDS/TCS has been deducted has to be selected from the drop-down list.

•**Details of Payment:** Enter the income tax, surcharge and late filing fees (if applicable). also needs to be entered along with the date and bank branch.

Post-filling in all the details, click on submit to bank and you will be redirected to your bank's portal to process the payment. Once the transaction is successfully processed, a challan counterfoil shall be displayed containing the CIN No., payment details, and bank name through which e-payment has been made.

Offline Process

For the offline process, the taxpayer can make the payment by personally visiting the bank and submitting a challan. A note has to be taken that the payment can be made via cheque or cash. On submission of the challan, bank will issue a counterfoil receipt back-stamped as a proof of submission.

Challan for Payment of TDS/TCS

Process to Check the status of Challan ITNS 281

•For the taxpayers to check the status of the Challan online, you can go to the [tin-nsdl](https://tin-nsdl.gov.in) portal.

There are two modes to view the status:

- CIN based view
 - TAN based view
- To view the status through the CIN based mode, enter the following details from your challan:
- BSR code
 - Challan date
 - Challan serial number
 - Amount
- To view the status through the TAN based mode, enter the following details from your challan:
- TAN
 - Challan date

Challan for Payment of TDS/TCS

Once challan is paid to the credit of the Government , it will be utilized for setting off the liability of each month in a quarter in the Quarterly Return.

The unconsumed balance of the challan can be verified from traces portal

There are two ways to check:

- a. Using the Challan Status facility on traces portal
- b. Using the List of Unconsumed Challans , Link is available on Dashboard of traces

Challan for Payment of TDS/TCS

Method a.

The screenshot shows the 'Statements / Payments' section of the portal. The 'Challan Status' option is highlighted in the navigation menu. Below the menu, there is a table with columns for quarters: Q2 (2021-22), Q1 (2021-22), Q4 (2020-21), and Q3 (2020-21). The table includes rows for 'File Correction' and 'Default Payable Amount (Rs.)'.

	Q2 (2021-22)	Q1 (2021-22)	Q4 (2020-21)	Q3 (2020-21)
File Correction				
24Q		26Q	27Q	27EQ
	■	■	■	■
	0	0	0	0
Count of Processed Statements*	0	0	0	1
Default Payable Amount (Rs.)				
Short Payment (SP)	0.00	0.00	0.00	0.00
Short Deduction (SD)	NA	0.00	0.00	0.00
Interest on Payments default u/s 201	0.00	0.00	0.00	0.00

Challan for Payment of TDS/TCS

Method a.

The screenshot shows the TDS/TCS Challan portal interface. At the top, there are two search options: "Period of payment" (selected) and "CIN/BIN Particulars". A "Go" button is next to "CIN/BIN Particulars". Below this is a "Search Option" section with a callout bubble: "Choose Period of Payment option to proceed further".

The main search area has "Challan Deposit Date" with "From" and "To" date pickers (01-Jul-2015 and 31-Aug-2015), a "Challan Status" dropdown menu (set to "All"), and a "Go" button. A callout bubble points to the "Go" button: "Click on 'Go' after selecting period of payment".

Below the search area is the "Challan Details" section with a callout bubble: "Status of challan". It includes an information icon and the text "Click on a row to proceed".

Date Of Deposit	Challan Serial Number	Challan Status
07-Aug-2015	50279	Claimed
07-Aug-2015	12495	Claimed
06-Aug-2015	11517	Claimed
06-Aug-2015	11476	Claimed
06-Aug-2015	11491	Claimed
06-Aug-2015	29485	Claimed
06-Aug-2015	30886	Claimed
06-Aug-2015	30544	Claimed
06-Aug-2015	30717	Claimed
06-Aug-2015	30629	Claimed

At the bottom of the table, there is a pagination bar: "Page 1 of 4" and "View 1 - 10 of 37". A "View Consumption Details" button is located at the bottom left.

Challan for Payment of TDS/TCS

me

n Status

st for Justification

Download

st for Conso File

sted Downloads

erification

New

er at E-Filing Site **New**

st for OLTAS Challan

tion

yer Grievance Tickets

TDS Performance

Errors

al Count of Deductee

ords in Default

number of Unmatched

llans

formance Indicators (as

ed to previous Quarter)

[416 New Message\(s\)](#)

- Generation statement for Q1 of FY 2020-21 for Form 26G has been processed with

Statement Status [View All](#)

[Q2 \(2021-22\)](#)
[Q1 \(2021-22\)](#)
[Q4 \(2020-21\)](#)
[Q3 \(2020-](#)

File Correction File Correction File Correction File Corre

Parameter	24Q	26Q	27Q	27EQ
Status of Regular Statement	■	■	■	■
Count of Correction Statements	0	0	0	0
Count of Processed Statements*	0	0	0	1
Default Payable Amount (Rs.) View All				
Short Payment (SP)	0.00	0.00	0.00	0.00
Short Deduction (SD)	NA	0.00	0.00	0.00
Interest on Payments default u/s 201	0.00	0.00	0.00	0.00
Interest on deduction default u/s 201	0.00	0.00	0.00	0.00
Late Filing Fee u/s 234E	0.00	0.00	0.00	0.00
Interest u/s 220(2)	NA	NA	NA	NA

■ Filed
 ■ Processed for 26AS
 ■ Processed
 ■ Defaults
 ■ Rejected
 ■ Not Filed

Note: Status indicated above is based on latest accepted statement for the FY & Quarter

* 'Count of Processed Statements' includes Regular & Correction statements for the FY & Quarter

[View Details of Unconsumed Challans](#)

Download Requests

[0 New Update\(s\)](#)

TDS Performance Graph

FY 2020-21 [View All](#)

Form NA

Method b.

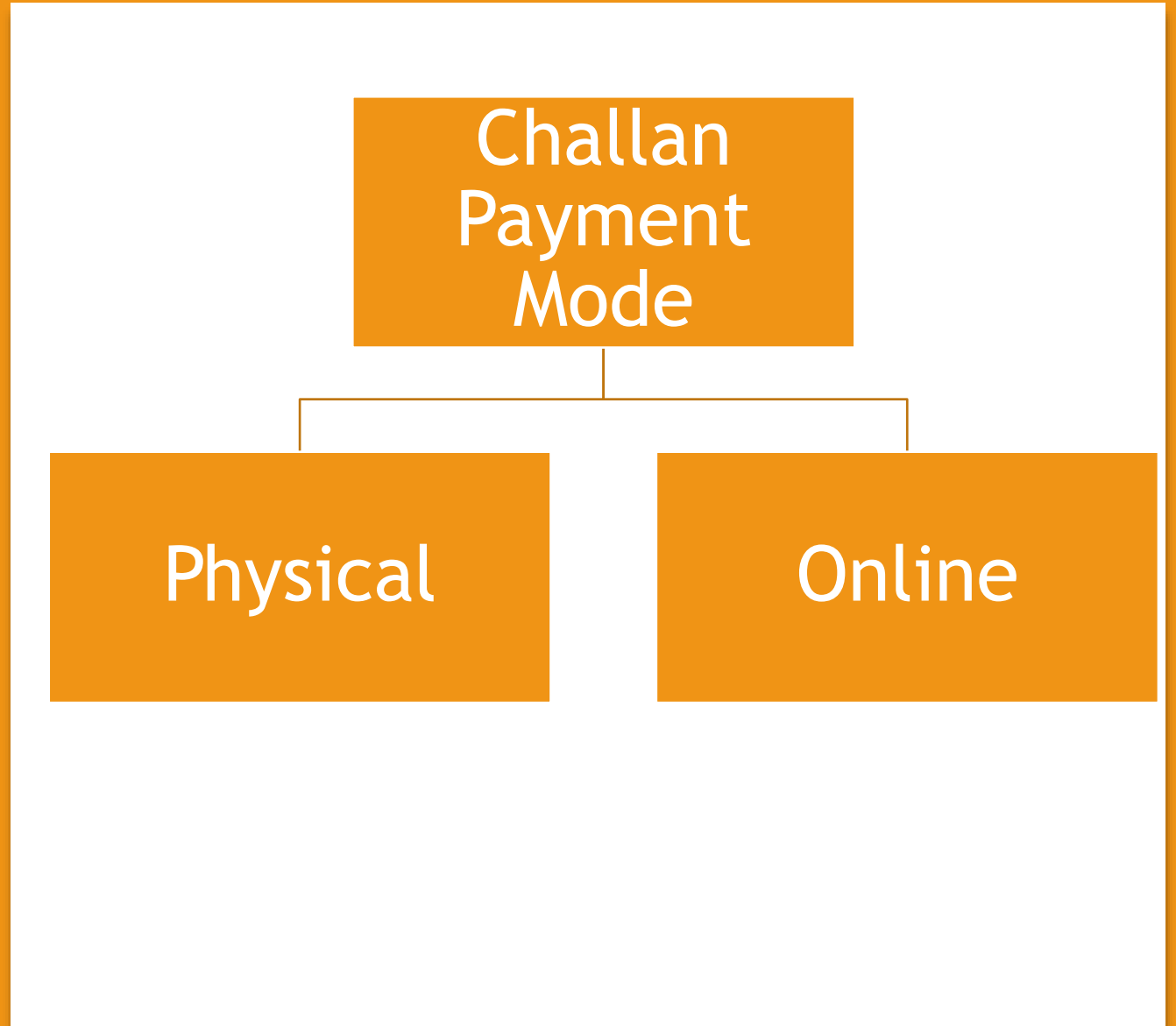
Here only unconsumed challans will be visible

Challan for Payment of TDS/TCS

TDS/TCS TAX CHALLAN RECIEPT

TAX Applicable	Non Company Deductees(0021)	CHALLAN NO. / ITNS 281	
TAN		Assessment Year	2022-23
Full Name			
Address			
Type of Payment	TDS/TCS PAYABLE BY TAXPAYER(200)		
Nature of Payment	PAYMENT OF EMPLOYEES OTHER THAN GOVT EMPLOYEES (92B)		
DETAILS OF PAYMENT		Paid in Cash / Debit to A/c / Cheque No.:	INTERNET
TAX	362216	Drawn on	
Surcharge	0		
Education Cess	0		
Interest	0		
Penalty	0		
Others	0		
Fee under sec. 234E	0		
Total	362216	Date Of Tender	07/09/2021
		Realization Date	07/09/2021
		Challan Serial No.	47838
Rupees Three Lakh Sixty-Two Thousand Two Hundred Sixteen Only.			

Incorrect Details in Challan



Incorrect Details in Challan

In case of Offline Deposit of Challan , following changes can be asked from the Bank to be done ,within 7 days of deposit

Sl. No.	Type of Correction on Challan	Period for correction request (in days)
1	PAN/TAN	Within 7 days from challan deposit date
2	Assessment Year	Within 7 days from challan deposit date
3	Total Amount	Within 7 days from challan deposit date
4	Major Head	Within 3 months from challan deposit date
5	Minor Head	Within 3 months from challan deposit date
6	Nature of Payment	Within 3 months from challan deposit date

Incorrect Details in Challan

Format of application to bank for challan correction to be requested by the taxpayer

To

The Branch Manager,

..... (Address of Branch)

Taxpayer Details :

Taxpayer Name :

Taxpayer Address :

Taxpayer TAN/PAN :

Name of Authorized Signatory :

(in case of non-individual taxpayer)

Sub : Request for Correction in Challan No: 280/281/282/283 [Strike out which ever is not applicable]

Sir/Madam,

I request you to make corrections in the challan data as per following details :

Challan Details:

BSR Code	Challan Tender Date (Cash/Cheque Deposit Date)	Challan Sl. No.

Sl. No.	Fields in which correction required	Please Tick	Original Details	Modified Details
1.	TAN/PAN (10 digit)			
2.	Assessment Year (YYYY)			
3.	Major Head code (4 digit)			
4.	Minor Head code (3 digit)			
5.	Nature of Payment (3 digit)			
6.	Total Amount (13 digit)			

Note: Please tick against the relevant fields where changes are required.

Incorrect Details in Challan

Documents to be Provided along with the Request to Bank:

- The taxpayer has to submit the request form for correction (in duplicate) to the concerned bank branch
- The taxpayer has to attach copy of original challan counterfoil
- In case of non-individual taxpayers, the original authorization with seal of the non-individual taxpayer is required to be attached with the request form.
- A separate request form is to be submitted for each challan

Incorrect Details in Challan

- For rectifications in challans paid through online mode (internet challan) , taxpayer may contact their concerned Assessing Officer (AO) of the Income Tax Department (ITD).
- An application is made to the AO for changing the details of the challans, along with the details mentioned in case of Physical Challan to Bank
- On successful change , the correct challan will reflect on traces portal and the same will be available for set off of Liability.
- In case the challan is still not appearing then grievance may be raised on traces portal.

Excess Payment of Challans

There are two ways to deal with it:

1. For Deductor's convenience, CPC (TDS) has established processing logic in the system that can accept a Single Challan for different assessment year. In case tax has been deposited more than the required tax deducted at source for a particular Assessment Year, the excess amount of tax can be claimed in the following quarters of the relevant year. The balance amount if any, can be carried forward to the next year for claim in the TDS statement.

Example: If excess payment of Tax has been made in Quarter 1 of financial year 2020-21, the same can be used for Quarter 2,3&4 of F.Y. 2020-21 as well as for Q1 to Q4 of F.Y.2021-22. The excess amount of tax paid in Q1 of F.Y.2013-14 can also be used for payment of tax default of Q1 to Q4 of F.Y.2019-20.

2. If after following the process of adjusting challan in next financial year, still partial amount is remaining in this challan, then you can apply for the refund of excess TDS deducted or paid. Or some people who do not wanted to adjust the amount in next year can straight away apply for refund.

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Set-Off of TDS Demand

The Income Tax Department (TDS CPC) issues a demand notice whenever the TDS is short deducted or short payment is made, or late filing is done.

The demand notice is generally password protected. The password is **first four characters of TAN in capital letters, an underscore sign (_) and date of filing** of regular TDS/TCS statement in DDMMYYYY format. 19-Dec-2019

Online TDS/TCS or Demand Payment with Challan ITNS 281

a) Some Important Information

•Challan No. ITNS 281 is used by the Deductors to deposit Tax Deducted at source/Tax Collected Source (TDS/TCS) and Demand Payment.

Type of Payment:

- 200 (TDS/TCS payable by Taxpayer)
- 400 (TDS/TCS payable regular Assessment).

Note: In case of Online Demand Payment Deductor can select Minor Head 400 (TDS/TCS Regular Assessment).

2. How to Check Total Outstanding Demand

Brief steps to check total online outstanding demand are as under:

Step 1: Login on Traces website as deductor.

Step 2: Click on “Dashboard”

Set-Off of TDS Demand

- User can click on “Financial Year” against Processed Demand (Justification available from CPC) to view demand details and navigate to “Default Summary”.

Step 5: User can view the “Default Summary” across quarters and form types in a financial year.

Step 6: User can click on particular quarter and can proceed with Online correction by clicking on the link “Request for Correction”.

Set-Off of TDS Demand



TRACES

Centralized Processing Cell TDS Reconciliation Analysis and Correction Enabling System



टी डी एस सी पी सी, आयकर भवन, सेक्टर-3, वैशाली, गाज़ियाबाद, उत्तर प्रदेश- 201010
TDS CPC, Aaykar Bhawan, Sector - 3, Vaishali, Ghaziabad, U.P. - 201010



टेलीफोन: 0120 - 4814600 (टोल फ्री): 18001030344 Telephone: 0120 - 4814600 (Toll Free): 18001030344

वेबसाइट: www.tdscpc.gov.in ई-मेल आईडी: contactus@tdscpc.gov.in

Website: www.tdscpc.gov.in Email ID: contactus@tdscpc.gov.in

INTIMATION U/S 154 OF THE INCOME TAX ACT, 1961

आयकर अधिनियम 1961 की धारा 154 के अधीन पत्र

		नाम व पता बीसी इंजिनियरिंग & इंग्लिश सर्विसिस इंडिया प्राइवेट लिमिटेड छठी मंजिल, वन हॉरिज़ॉन सेंटर गोल्फ कौरस रोड, डीएलएफ फेज-V सेक्टर 43, गुडगांव - 122002, हरयाणा 9958266641			
		विवरण प्रकार Statement Type भूलसुधार Correction	टोकन क्रमांक Token Number 4100XXXXXXXX8915	पत्र-संदर्भ संख्या Communication Reference No. TDS/2021/26Q/D/100041800819	आदेश की तिथि Order Pass Date 29-Jul-2021
टीडीएस / टीसीएस फॉर्म संख्या TDS / TCS Form Number 26 क्यू 26Q	टैन 	वित्तीय वर्ष F.Y. 2020-21	तिमाही Quarter क्यू4 Q4	प्रोसेसड भूलसुधार विवरणी (विवरणियाँ) की गणना Count of Correction Statement(s) Processed 2	
(आपके पिछले विवरणों के संदर्भ में Reference to the previous intimation(s))					
विवरण प्रकार Statement Type नियमित Regular	टोकन क्रमांक Token Number 0834XXXXXXXX2101	पत्र-संदर्भ संख्या Communication Reference No. TDS/2021/26Q/D/100041280934		आदेश की तिथि Order Pass Date 04-Jul-2021	
भूलसुधार* Correction*	4100XXXXXXXX6944	TDS/2021/26Q/D/100041308600		07-Jul-2021	

1. आपके द्वारा उपर कॉलम में दर्शाए गए ब्यौरे के संबंध में ₹ 5,10,820.00 राशि निश्चित की गई है। जिसका भुगतान आपके द्वारा किया जाना है।
A sum of ₹ 5,10,820.00 has been determined to be payable by you in respect of the statement(s) filed as per details given above

2. जैसा कि उपरोक्त पर विचार करते हुए टी डी एस/ टी सी एस विवरणी (विवरणियाँ) के संबंध में आयकर अधिनियम 1961 की धारा 200ए के साथ पठित धारा 154 के अधीन राशि नियत की गई है। चूक के ब्यौरे 'प्रामाणिकता रिपोर्ट' में दिए गए हैं जो कि ट्रेसिंग (www.tdscpc.gov.in) पर आपके खाते में उपलब्ध हैं। देय राशि के संबंधित सार का उल्लेख नीचे इस प्रकार है:
The sum has been determined u/s 154 read with section 200A of the Income Tax Act, 1961 in respect of the TDS / TCS statement(s) as considered



RTG86

Set-Off of TDS Demand

Reason for Demand

- Data entry mistakes are committed, while reporting tax payments in the respective TDS statements.
- Mistake in Challan such as interest Is not considered
- Actually, paid less due to some miscalculations of TDS on transactions

Implications due to above mistakes

- Intimation from TDS CPC for short Payment
- Non processing of Conso file request

Solutions for Short Payment of TDS:

There are two options to solve this issue:

1. Through Conso file Request on TRACES:

If there is a “Short Payment defaults” on account of unmatched challans for the relevant quarter, the deductor would be provided with online view of all available unconsumed challans, which can be tagged with deductees, to close the above default.

Following are key information to be noted in this regard:

- CPC(TDS) mandates to close the above default by **tagging unconsumed challans**, if available in CPC(TDS) system, **through online correction** (without digital signature).

Set-Off of TDS Demand

- In case there is **no available challan** for consumption, the deductor is required to **first deposit the due tax** in the bank and then the same challan will be available for tagging in CPC(TDS) system after around 3-4 days of deposit.
- The **Online Correction facility of TRACES needs to be used** for closure of the Short Payment default.
- Once the challan is suitably tagged, CPC(TDS) shall suo moto reprocess the cases thereby reducing the Short Payment default by equivalent amount.

What Actions to be taken:

- During submission of request for Conso File, **a message will be displayed, if there are Short Payment defaults** in the TDS statement and **instructions will be provided to submit Online Correction.**
- Details of defaults will be provided during Online Correction process.
- In case of insufficient challans, please use **Challan ITNS 281 to pay** the demand or use any other Challan, which has adequate balance available.
- **Submit an Online Correction** using the functionality on TRACES to tag the challans with deductee rows. Login to TRACES and navigate to **“Defaults”** tab to locate **“Request for Correction”** from the drop-down list.

Set-Off of TDS Demand

Online Challan Corrections:

- A list of all Matched and Unmatched challans can be viewed by clicking the appropriate tab.
- Unmatched challans can be corrected and tagged to Deductee rows in the statement.
- The corrections in TDS statements can be raised even without Digital Signature.
- Correct KYC information needs to be submitted for the purpose of validation.
- All previous corrections pertaining to the statement should have been processed and the processing status can be verified from the Dashboard.

2. Direct Request for Correction:

1. Use **Challan ITNS 281 to pay the demand** with your relevant Banker, if there are no challans available for consumption. Please wait for 2/3 days for the challan to be updated with **TRACES**.
2. Please **download the Justification Report** from our portal **TRACES** to view your latest outstanding demand.
3. Please use the **Online Corrections** facility on **TRACES** to submit corrections, to payoff/ close the demand.
4. To avail the facility, please Login to **TRACES** and navigate to **Defaults** tab to locate **Request for Correction** from the drop-down list. You can refer to our e-tutorials for necessary help.
5. In case of **Short Payment Defaults due to Unmatched Challans**, please use **Tag Unmatched Challan** facility using Online Corrections.
6. In case of **Short Payment Defaults due to Insufficient Challans**, please use **Move Deductee** facility using Online Corrections. With use of this feature, **a portion of the Deductee Rows can now be moved** to any other Unconsumed OLTAS challan with adequate balance.

Set-Off of TDS Demand

From,

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

XXXXXXXX-500000.

To,

Income Tax officer,

Ward (xx),

Sir/Madam,

Sub: - Reply to Notice U/s 156.

Ref: - xx/xxx/xxxx/xxxx.

Dated:xx/xx/xxxx

This is to inform that as for the above reference no we have made a revised return for the 1st quarter of E.Y-xxxx-xx. Here we are enclosing a copy of provisional receipt along with a Challan copy for your further reference. Please do the needful in the matter and oblige.

Thanking you,

Yours faithfully,

XXXXXXXXXXXXXXXXXXXX

Draft Letter that can be written to AO for removing the demand, or in case of incorrect demand.





Attach the documentary evidence along with the letter like



- Acknowledgement of original Return
- Proof of Revised Return
- Challan Paid for setting off the demand.

Reporting Portal

Reporting Portal is used for checking the applicability of Section 206AB and to check whether the PAN Number is linked with the Aadhar Number

report.insight.gov.in/reporting-webapp/portal/reUserListing

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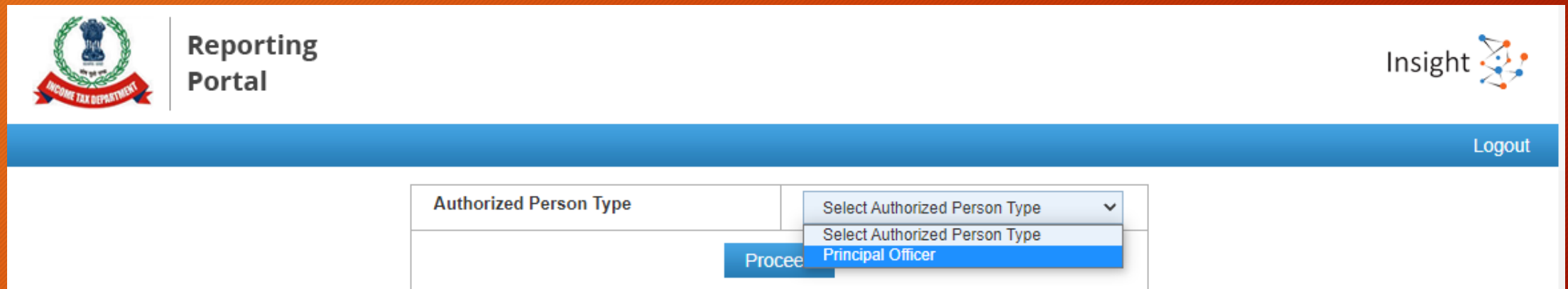
 **Reporting Portal** 

Logout

Form Type	Select Form Type <input type="button" value="v"/>
ITDREIN	Select ITDREIN <input type="button" value="v"/>
<input type="button" value="Proceed"/>	

Reporting Portal

Reporting Portal is used for checking the applicability of Section 206AB and to check whether the PAN Number is linked with the Aadhar Number









The screenshot displays the Reporting Portal interface. On the left, there is the Income Tax Department logo and the text "Reporting Portal". On the right, there is the "Insight" logo and a "Logout" link. The main content area features a form with a dropdown menu for "Authorized Person Type". The dropdown menu is open, showing three options: "Select Authorized Person Type", "Select Authorized Person Type", and "Principal Officer". A blue "Proceed" button is visible below the dropdown menu.


Authorized Person Type	Select Authorized Person Type ▼
	Select Authorized Person Type
	Principal Officer


Proceed


Reporting Portal

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 **Reporting Portal** 

Home Profile Compliance Check Requests Messages Resources e-Campaign History Help Feedback 

Welcome  [Logout](#)

 **Compliance Check for Section 206AB & 206CCA**

FAQs

- Overview
- Registration
- Login
- Reporting Entity & User Profile
- Statement of Financial Transactions (Form 61A)
- Resources

News & Updates

- **22-06-2021**
Directorate of Systems notifies procedure for Compliance Check for Section 206AB & 206CCA functionality
[Click Here.](#)
- **21-06-2021**
CBDT Circular regarding use of functionality under section 206AB and 206CCA of the Income-tax Act, 1961.
[Click Here.](#)
- **21-06-2021**
CBDT Order u/s 138(1)(a)(i) of Income-tax Act, 1961 ,for furnishing information of "Specified Persons" as per section 206AB & 206CCA to "Tax Deductor/Tax Collector" through the functionality "Compliance Check for Section 206AB &

Current Poll

How useful are the resources of reporting portal(training material and chat bot)?

- Average
- Need Improvement
- Excellent
- Good

[Submit](#)

Current Poll Result

Reporting Portal



Compliance Check for Section 206AB & 206CCA

Compliance Check for Section 206AB & 206CCA

PAN Search

Bulk Search

PAN *	<input type="text" value="EVBPK9813F"/>
Captcha Code	<input type="text" value="9 0 6 8 8"/>
Enter Captcha Code *	<input type="text" value="ENTER"/>
<input type="button" value="Search"/>	

Search Result of PAN : EVBPK9813F on 20-10-2021 (Financial Year 2021-22)



Name	PAN Allotment Date	PAN-Aadhaar Link Status	Specified Person u/s 206AB & 206CCA
JXXA KXXXXXA KXXXXR	10-01-2017	Linked	No

Reporting Portal



Compliance Check for Section 206AB & 206CCA

Compliance Check for Section 206AB & 206CCA

PAN Search

Bulk Search

Refresh

	Upload Date	Financial Year	Request ID	Records	User Name	Status	Last Activity Date
1	28-07-2021	2021-22	151366	6		Link Expired	30-07-2021
2	22-07-2021	2021-22	144023	74		Link Expired	24-07-2021
3	20-07-2021	2021-22	142471	3131		Link Expired	23-07-2021
4	16-07-2021	2021-22	135311	1779		Link Expired	18-07-2021

Page 1 of 1 10

View 1 - 4 of 4


Download CSV Template

Upload CSV

Note : Up to 10,000 PANs can be searched in one CSV file.

Reporting Portal

Upload CSV ✕

ITDREIN	
Entity Name	
User Name	
User Role	
Entity Category	Company
Financial Year*	2021-22 ▼
<input type="button" value="Choose file"/>	No file chosen
<input type="button" value="No file chosen"/>	<input type="button" value="Submit"/> <input type="button" value="Cancel"/>

Thank You

CA JAYA KRISHNA KAPOOR
9643543535 , jayakk15@gmail.com